



# **SELF STUDY REPORT**

**FOR**

**1<sup>st</sup> CYCLE OF ACCREDITATION**

**GOVT.LARANG SAI P.G.COLLEGE RAMANUJGANJ**

GOVT. LARANG SAI P.G.COLLEGE RAMANUJGANJ,JAIL ROAD  
RAMANUJGANJ DISTRICT-BALRAMPUR-RAMANUJGANJ (CHHATTISGARH)

497220

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[www.glspgcr.in](http://www.glspgcr.in)

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Submitted To

**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL**

**BANGALORE**

**July 2021**

# 1. EXECUTIVE SUMMARY

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## 1.1 INTRODUCTION

Govt. Larang Sai P.G. College was established on 13th October 1987. The name of the college has been named after “Kaka Larang Sai” who was a Member of Lok Sabha and served as a union minister of state in Labour Ministry from 1977 to 1979. He was the Member of Parliament from the Surguja Lok Sabha constituency in 1977. The institution is situated in the tribal belt( rural area) of Chhattisgarh and Jharkhand border, it is affiliated to Sant Gahira Guru Vishwavidyalaya Ambikapur. The college is already included under sections 2(f) and 12(B) of the UGC act, 1956 vide this office letter no. dated 31.03.2014 and 13.02.2016.

This college is the lead college of the Balarpur district. It is situated at the distance of 110 K.M. from the affiliated university Sant Gahira Guru Vishwavidyalaya Ambikapur. It is approachable only by bus. The college possesses two buildings, both the buildings are constructed nearby Larangsai Chaok Jail Road Ramanujganj. In this college, UG and PG courses in three branches (Arts, Science, and Commerce) are run. In this college, the institute also runs PG courses in Seven different subjects namely in Hindi, Sociology, Commerce, History, Political Science, Zoology, and Botany. Apart from that here, there is a BCA course is also started from the academic year 2018-19. NSS (Girls and boy’s unit), Red Cross, sports and library, N-Flibnet facilities are available in our institution.

### Vision

The vision of the college is manifested in the old epigram “**Tomaso Ma Jyotirgamyā**” which means “**From darkness, lead me to light**” it is from the Shanthi Mantra from the **Brhadaranyaka Upanishad** which is one of the older, “**primary “(mukhya ) Upanishads**. The institution intends to provide ample opportunity to gain the latest knowledge and wisdom to the students.

### Mission

The mission of this college is to enhance the Quality of higher education by providing the students a value-based quality education in different branches such as arts, science, commerce, and computer science the college intends to serve the regional youth by providing them easy access to higher education and enabling them for the emerging job market. The institution strives to develop integrated personalities of students with special attention.

## 1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

### Institutional Strength

Institutional Strength:-

1. An increasing number of students per year.
2. The better result every year.
3. Proceeding opportunities for the student to explore their strength through seminars, Lectures, Kavya Sangosthi, Essay writing, painting, rangoli, and through NSS camp.
4. Lectures have taken by subject experts.
5. Pleasant relationship among the members of college staff, students, and parents.
6. Student-centered teaching.
7. Student-friendly environment.
8. Qualified teaching faculty.
9. Gender-friendly campus.
10. Establishment of new UG and PG courses.

### **Institutional Weakness**

Weakness:-

1. Limitation of infrastructure.
2. Weak socio-economic background of students.
3. Lack of hostel and other facilities for students.
4. Lack of English communication skills of students.
5. Lacking regular Teaching and non-teaching staff

### **Institutional Opportunity**

Opportunities:-

1. Good opportunity to strengthen the capacity of students through increasing their access to quality and job-oriented courses.
2. Good opportunity for research promotion among teachers and students.
3. Opportunity for establishing LLB course Tribal study center, another professional course, etc.
4. Better opportunities for competitive exams.
5. The institution may provide quality education to the poor but talented students of rural areas.

### **Institutional Challenge**

Challenges:-

1. Bringing poor tribal students regularly into the college is a big challenge.
2. Lack of proper transportation facilities in dense forest areas.

3. Poverty among tribal is widespread here.
4. Basically rural, tribal, and forest areas and no industrial development.
5. The dropout ratio of the student is high, especially girls who have married.

## 1.3 CRITERIA WISE SUMMARY

### Curricular Aspects

Government Larang Sai P.G. College Ramanujanj is affiliated to Sant Gahira Guru Vishwavidyalaya Sarguja Ambikapur(C.G.) and the college adheres accordingly to the curricular activities that are designed by the affiliated Vishwavidyalaya. Here there are young faculty members in this college and they are full of energy and ever-ready to provide the best education to the students. The faculty members are also ready to contribute to updating the syllabus whenever it is required as a member of the Board of studies meeting organized by Vishwavidyalaya. In addition to this, an academic calendar is offered every year by the Department of Higher education of Chhattisgarh. The college also prepares its own internal academic calendar which works in tandem with Vishwavidyalaya and the Department of Higher education. The college offers Four Undergraduate Courses (B.A., B.Sc., B.Com. and B.C.A.) and Postgraduate Courses in Seven subjects (M.A. Hindi, Sociology, History, Political Science, M.Com, M.Sc. Botany and M.Sc. Zoology). The Undergraduate program follows the annual system of examination and the Postgraduate Programme follows the semester system (Choice Based Credit System-CBCS). In order to realize the vision and mission of the college various committees especially IQAC Cell is working to look after the effective implementation and timely completion of prescribed syllabus, co-curricular, extra-curricular, and extension activities. The college inculcates human values, gender equality, sustainable practices, and professional ethics among students. The institute has introduced the feedback system for this a set of questionnaires has been given to students and their feedback has been collected and analyzed. The analysis report is used to improve the quality of the college and a healthy academic environment has been created for the empowerment of the students and institution.

### Teaching-learning and Evaluation

In this college, there are four UG programs offered namely in arts, science, commerce, and computer application and in PG there are Seven Programs are being offered namely-MA Hindi, history, Sociology, Political Science, M.Sc Botany, Zoology, and M.Com. The process of admission to various programs is transparent for everyone and on the basis of merit admission is given. The college follows the reservation policy (ST-32%, SC-12%, OBC-14% & PwD-3%) laid down by the Chhattisgarh Government. Since the college is a Co-educational institution there is a gender-friendly environment and there are more numbers of girls in comparison to boys. Here every possible measure is undertaken for conducting classes and the teaching-learning process is made effective to show that advanced learners, as well as slow learners, get benefitted. Teachers are encouraged to use modern teaching aids and technological tools along with conventional teaching methods. The academic performance of students is quite good in unit/class tests, assignments, seminars, project work, etc. The college has established IQAC through which review and the academic progress of every department is being known and conducts the academic audit. Moreover in the continuous Internal Evaluation (CIE) system, adopting the transparent and robust mechanism to assess the progress of students according to specified scheduled defined by the Department of Higher Education Chhattisgarh. Methodology of the evaluation process, examination pattern, program, and course outcome is communicated to the students through the website, class interaction, and college prospectus at the time of admission. The examination-related grievances addressed in a transparent, time-bound, and efficient way through the examination committee. Those

students who are not satisfied with the marks given can apply for revaluation, totaling, and photocopies of the answer book. The college has developed a feedback system that keeps eye on the teaching-learning process and student satisfaction.

### **Research, Innovations and Extension**

The institution is the oldest college in the Balrampur district and has young faculty members. The institution is striving to promote a research culture. Thus it has encouraged its faculty members to submit research proposals to various funding agencies and encourages teachers to participate in conferences, workshops and publish research papers. Some faculty members have research papers in reputed journals. Although the college does not offer a separate research budget. Our students are also engaged in extension activities. Especially PG students of the IVth Semester work on project/fieldwork as a short dissertation. The college has an active unit of NSS, and through which extension activities carried out such as swachh Bharat Mission, AIDS awareness, Traffic awareness, Environmental awareness (Every year planting of sapling), Fight against corruption, electoral awareness (SVEEP), people health awareness, etc. The especially academic Year 2019-20 and 2020-21 NSS volunteers have worked as a social awareness in the Covid-19 Pandemic Period.

### **Infrastructure and Learning Resources**

The College has a sprawling campus spread across 13.65 acres and College has two buildings for teaching and learning equipped with 22 Classrooms, 05 Laboratories for Physics, Chemistry, Zoology, Botany and the college has a well-equipped computer lab with an internet facility, 01 Smart Room, 07 ICT Projector, overall there are 35 computers for infrastructure and Learning Resources and 01 Open courtyards for indoor activities and functions, 01 Multipurpose Hall (Auditorium) which is under construction and after Two-three months it may be ready for utilization., 01 Well stocked Central Library more than 20000 books, News Papers, Magazines and journals, We are a member of NLIST (INFLIBNET) from where teachers and students get access to e-journals and e-books, Girls' common room, 08 Washrooms, Wi-Fi and Internet connectivity, Safe and Filtered drinking water, Canteen and Cycle stand. There are rooms for the Departments, NSS, IQAC, and Strong Room for Exam, Office, Principal's Chamber, and space for Botanical Garden behind the college building and there's a Herbal garden in front of the college building. Inverter-backed up Power supply is the other infrastructural facility available in the Institution. The institution aims at providing quality education by inculcating social, cultural, and moral values and molding the conduct and character of its students, so as to enable them to face the challenge in their real life. The college makes all efforts to achieve its enshrined goal and mission. The results of the last five years are fairly good. The achievements and performance of the students in extracurricular activities are commendable. With an increasing number of admissions and future expansion of faculties, the College has been trying to augment its existing infrastructure like expand library facilities, purchase new computers, etc. Proposals have been sent under RUSA for developing the infrastructure of the college, and steps are being taken for the maintenance of the existing facilities.

### **Student Support and Progression**

The college is always dedicated to the student's support and progression. At the beginning of every academic session, the college updated its prospectus and uploads it on the website which gives information regarding admission, available programs, fee details, facility available in the college, and other relevant details. Besides, the ST/SC/OBC students are also given Post Matric, BPL, and Minority scholarships according to the

eligibility students get financial assistance provided by the State Government of Chhattisgarh. The SC, ST students are provided facility of free books and stationery. The college also conducts full Bright classes for the students. The college developed the culture capability enhancement cell such as guidance for competitive examination, career counseling, personal counseling. We are giving support for pursuing higher education from reputed universities/institutions. For the care and support of female students, we have established woman grievances/support cell and girls' common room. The students from socially and economically weaker sections of society and physically challenged students to get special attention to address their issues such as admission, financial support, career counseling, remedial coaching, ramp facility, etc. In addition, the college granted membership in various administrative bodies of the college such as student union, Help desk committee, legal literacy committee, IQAC of the college.

### **Governance, Leadership and Management**

The institution is totally governed as per the State Government rules and regulations. Overall the principal is the chief administrator of the college who ensures the well functioning of the college to impart quality education to the students keeping in view the mission, vision, and objectives of the institution. Besides, there is a Janbhagidari Samiti which is constituted by the state Government also plays a very good role in our institutional development. As per the UGC guidelines, the Governing Body ensures the functioning of an autonomy scheme to achieve academic excellence of the College. The academic council approves the curricula of the college prepared by the affiliating university. The member of the Board of Study reviews and revises the curriculum of the concerned courses annually. The IQAC has also a very good role in the well functioning of the college and it suggests and the principal how to improve the academic, infrastructural, research, games and sports, administrative and financial functioning, etc. It also constricts rules to run the course, examination process, etc. The Chhattisgarh State Government service rules are enforced on staff and faculty members. However academic and co-curricular activities are the main objective of the college which is looked after by the concerned faculty of each department. Apart from that, the college is administered by various functional committees which are up to build each year at the beginning of the academic session. This committee acts as an advisory to the principle. The service rules and promotion for the teaching and non-teaching staff as per the rules and regulations laid down by competent authorities like UGC (University Grants Commission) and the Chhattisgarh government. Recruitment Procedure: Recruitment of teaching and non-teaching staff is done by the government through Chhattisgarh Public Service Commission and Vyapam. Recruitment of guest lecturers is done by college administration on the basis of merit as norms prescribed by state governments. To give complete satisfaction to all the stakeholders of college like students, parents and staff members' college administration installed a complaint and suggestion box. Besides, there is a Help Desk.

### **Institutional Values and Best Practices**

Since the college is a co-education institution, it is always committed to providing safety and security to all students studying in the college. The college has a zero-tolerance policy towards any transgression such as ragging, sexual harassment, and gender discrimination. For the sake of safety and security, College has an Anti-ragging Committee as per the guidelines of the state govt. and UGC. The students and the parents also sign on the undertaking /self-declaration at the time of admission and submit to the college about non-involvement in ragging activities. For career counseling, the college is always dedicated to its students in every step of their career development and employment. There is a green committee in the college which supervises plants and sapling planted inside the campus. There is a herbal garden and a botanical garden have been developed on the campus. Students are sensitized towards energy conservation, which emphasizes the use of renewal energy,

waste management, and sustainable development. Our college using energy-efficient electronic gadgets like LED bulbs, LCD screens, computers, laptops, and overhead projectors, etc to save electricity consumption. Not only in the college campus but a cleanliness and awareness drive has been conducted outside the campus like nearby village and the message is delivered regarding clean/pollution free environment. Our college premise is plastic/polythene-free and no smoking zone. The students have been suggested to come bicycle to make the campus pollution-free.

NAAC

## 2. PROFILE

### 2.1 BASIC INFORMATION

Name and Address of the College	
Name	GOVT.LARANG SAI P.G.COLLEGE RAMANUJGANJ
Address	Govt. Larang Sai P.G.College Ramanujganj,Jail Road Ramanujganj District-Balrampur- Ramanujganj (Chhattisgarh) 497220
City	Ramanujganj
State	Chhattisgarh
Pin	497220
Website	<a href="http://www.glspgcr.in">www.glspgcr.in</a>

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal(in-charge)	Ram Bhajan Sonwani	07779-276361	9165146094	-	cgglscc@gmail.com
IQAC / CIQA coordinator	Vinit Kumar Gupta	-	9718707063	-	vinitgupta58@gmail.com

Status of the Institution	
Institution Status	Government

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details
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Date of establishment of the college	13-10-1987			
<b>University to which the college is affiliated/ or which governs the college (if it is a constituent college)</b>				
<b>State</b>	<b>University name</b>		<b>Document</b>	
Chhattisgarh	Sant Gahira Guru Vishwavidyalaya Sarguja		<a href="#">View Document</a>	
<b>Details of UGC recognition</b>				
<b>Under Section</b>	<b>Date</b>		<b>View Document</b>	
2f of UGC	31-03-2014		<a href="#">View Document</a>	
12B of UGC	13-02-2016		<a href="#">View Document</a>	
<b>Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)</b>				
<b>Statutory Regulatory Authority</b>	<b>Recognition/Approval details Institution/Department programme</b>	<b>Day,Month and year(dd-mm-yyyy)</b>	<b>Validity in months</b>	<b>Remarks</b>
No contents				

<b>Details of autonomy</b>	
Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No

<b>Recognitions</b>	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Govt. Larang Sai P.G.College Ramanujganj,Jail Road Ramanujganj District-Balrampur-Ramanujganj (Chhattisgarh) 497220	Tribal	13.65	2644.7

## 2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BA,English Literature	36	Higher Secondary	English,Hindi	540	4
UG	BA,Hindi Literature	36	Higher Secondary	Hindi	540	292
UG	BA,History	36	Higher Secondary	Hindi	540	94
UG	BA,Economics	36	Higher Secondary	Hindi	540	130
UG	BA,Sociology	36	Higher Secondary	Hindi	540	282
UG	BA,Political Science	36	Higher Secondary	Hindi	540	431
UG	BSc,Chemistry	36	Higher Secondary	English,Hindi	450	329
UG	BSc,Botany	36	Higher Secondary	English,Hindi	300	278
UG	BSc,Zoology	36	Higher Secondary	English,Hindi	300	278
UG	BSc,Mathematics	36	Higher secondary	English,Hindi	150	51
UG	BSc,Physics	36	Higher Secondary	English,Hindi	150	51

UG	BCom,Commerce	36	Higher Secondary	English,Hindi	240	106
UG	BCA,Computer Application	36	Higher Secondary	English,Hindi	140	70
PG	MA,History	24	Graduation	Hindi	40	9
PG	MA,Sociology	24	Graduation	Hindi	40	19
PG	MA,Political Science	24	Graduation	English,Hindi	50	34
PG	MSc,Botany	24	Graduation	English,Hindi	80	73
PG	MSc,Zoology	24	Graduation	English,Hindi	80	77
PG	MCom,Commerce	24	Graduation	English,Hindi	40	38
PG	MA,Hindi	24	Graduation	Hindi	40	29

### Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	6				0				13			
Recruited	0	0	0	0	0	0	0	0	5	0	0	5
Yet to Recruit	6				0				8			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				1			
Recruited	0	0	0	0	0	0	0	0	1	0	0	1
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				12
Recruited	6	0	0	6
Yet to Recruit				6
Sanctioned by the Management/Society or Other Authorized Bodies				4
Recruited	2	2	0	4
Yet to Recruit				0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				4
Recruited	2	0	0	2
Yet to Recruit				2
Sanctioned by the Management/Society or Other Authorized Bodies				1
Recruited	1	0	0	1
Yet to Recruit				0

### Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	1	0	0	1
M.Phil.	0	0	0	0	0	0	1	0	0	1
PG	0	0	0	0	0	0	3	0	0	3

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	1	0	0	0	0	0	0	0	0	1
M.Phil.	1	0	0	0	0	0	1	0	0	2
PG	2	2	0	0	0	0	7	1	0	12

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	Male	Female	Others	Total
	0	0	0	0

**Provide the Following Details of Students Enrolled in the College During the Current Academic Year**

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
PG	Male	71	1	0	0	72
	Female	205	4	0	0	209
	Others	0	0	0	0	0
UG	Male	423	15	0	0	438
	Female	502	16	0	0	518
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Programme		Year 1	Year 2	Year 3	Year 4
SC	Male	11	14	14	10
	Female	11	11	8	7
	Others	0	0	0	0
ST	Male	127	125	113	117
	Female	268	213	194	145
	Others	0	0	0	0
OBC	Male	146	168	118	134
	Female	164	165	170	131
	Others	0	0	0	0
General	Male	137	101	77	86
	Female	147	119	102	66
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		1011	916	796	696

## Extended Profile

### 1 Program

#### 1.1

**Number of courses offered by the Institution across all programs during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
261	261	261	260	221
File Description		Document		
Institutional data prescribed format		<a href="#">View Document</a>		

#### 1.2

**Number of programs offered year-wise for last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
11	11	11	10	9

### 2 Students

#### 2.1

**Number of students year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
1237	1011	916	796	781
File Description		Document		
Institutional data in prescribed format		<a href="#">View Document</a>		

#### 2.2

**Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
1067	1067	994	879	879



File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

## 2.3

### Number of outgoing / final year students year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
384	237	284	195	164
File Description	Document			
Institutional data in prescribed format	<a href="#">View Document</a>			

## 3 Teachers

### 3.1

#### Number of full time teachers year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
5	6	6	10	10
File Description	Document			
Institutional data in prescribed format	<a href="#">View Document</a>			

### 3.2

#### Number of sanctioned posts year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
19	19	19	18	18
File Description	Document			
Institutional data in prescribed format	<a href="#">View Document</a>			

## 4 Institution

### 4.1

#### Total number of classrooms and seminar halls

**Response: 22****4.2****Total Expenditure excluding salary year-wise during last five years ( INR in Lakhs)**

2020-21	2019-20	2018-19	2017-18	2016-17
10.75545	42.06601	57.46001	121.60937	5.52187

**4.3****Number of Computers****Response: 20**

## 4. Quality Indicator Framework(QIF)

### Criterion 1 - Curricular Aspects

#### 1.1 Curricular Planning and Implementation

##### 1.1.1 The Institution ensures effective curriculum delivery through a well planned and documented process

##### Response:

Government Larang Sai P.G. College Ramanujganj is affiliated to Sant Gahira Guru Vishwavidyalaya Sarguja, Ambikapur. Thus, it follows the curriculum prescribed by the university. An Annual Academic Calendar is provided by the Department of Higher education Chhattisgarh prior to the commencement of every academic year. The college also prepares its own academic calendar which works with the affiliating university and the Department of Higher education. This calendar specifying available dates for significant academic, co-curricular and extracurricular activities to ensure a proper teaching-learning process and it is displayed on the notice board and Website of the college. The syllabus of each course made available on the college website. The timetable is prepared at the beginning of every academic session. The Time table is displayed on the notice board and on the college website. Each faculty makes a lesson plan and maintains the teacher's diary each day of the covered syllabus in the class. So they keep track of time to cover the details in the syllabus. Wherever possible conventional classroom is mixed with reasonable use of ICT to make the teaching-learning process more efficient and learner-centric. The college encourages experimental and participative learning for effective curriculum delivery and also guides students to use online sites to get relevant information. Besides the classroom teaching, seminar, group assignment, workshops, unit tests, half Yearly exams, project work, fieldwork, etc. are helpful for effective delivery of the curriculum. The college library provides essential study material for its stakeholders. Internal examinations like unit tests, quarterly tests, midterm tests are conducted in tune with the academic calendar to check the comprehension of students as outlined in the objective of the curriculum. On the basis of the above test advanced learned and slow learners identified. Extra classes are conducted if the syllabus is not covered in the prescribed time limit. This calendar specifies available dates for significant academic, co-curricular and extracurricular activities to ensure a proper teaching-learning process and it is displayed on the notice board and Website of the college. The syllabus of each course made available on the college website. Each faculty member makes the lesson plan and maintains the teacher's diary each day of the covered syllabus in the class. So they keep track of time to cover the details in the syllabus. The college encourages faculty members to attend Faculty development programs, Orientation/Refresher courses, seminars/workshops,s, etc to upgrade their skills for effective delivery of the curriculum.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Link for Additional information	<a href="#">View Document</a>

##### 1.1.2 The institution adheres to the academic calendar including for the conduct of CIE

**Response:**

The Head of the institution calls for a staff council meeting at the beginning of every academic year and suggest all the faculty member follow strictly the academic calendar laid down by Department of Higher Education Chhattisgarh. This calendar specifies the date of admission, the commencement of classes, expected date for the internal exam, co-curricular and extension activities, and Holidays. Besides, there is an equivalent internal academic calendar prepared by IQAC with a probable date for conducting academic, internal assessment (Unit test, presentation, assignments and project work, etc) co-curricular, and extension activities. The classes of both theory and practical run as per the timetable prepared by the college teaching staff of the college. Further for the conduct of Continuous Internal Evaluation, all departments adhere to the academic calendar and the IQAC cell plays a good role on it. After the conduct of internal tests, the evaluated answer sheets are shown to the students and the merit and demerit of answers are discussed to the students so that they can improve themselves for final exams. Whereas unit tests, quarterly and half-yearly exams are conducted by the concerned faculty, i.e., arts science, etc. The project works are assigned and field works are arranged as per the requirements of the syllabi of the concerned programs. The teaching plan is prepared by the faculty members individually in the form of a daily diary in the prescribed format. In this way, the institution adheres to the academic calendar for the conduct of CIE.

File Description	Document
Link for Additional information	<a href="#">View Document</a>

**1.1.3 Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the last five years**

1. Academic council/BoS of Affiliating university
2. Setting of question papers for UG/PG programs
3. Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
4. Assessment /evaluation process of the affiliating University

**Response:** B. Any 3 of the above

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

## 1.2 Academic Flexibility

**1.2.1 Percentage of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**Response:** 63.64

**1.2.1.1 Number of Programmes in which CBCS / Elective course system implemented.**

**Response:** 07

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>
Link for Additional information	<a href="#">View Document</a>

**1.2.2 Number of Add on /Certificate programs offered during the last five years**

**Response:** 0

**1.2.2.1 How many Add on /Certificate programs are offered within the last 5 years.**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
List of Add on /Certificate programs	<a href="#">View Document</a>

**1.2.3 Average percentage of students enrolled in Certificate/ Add-on programs as against the total number of students during the last five years**

**Response:** 0

**1.2.3.1 Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View Document</a>

### 1.3 Curriculum Enrichment

#### 1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics ,Gender, Human Values ,Environment and Sustainability into the Curriculum

##### Response:

Core Courses –

1. B.A.
2. B.Com.
- 3 .B.Sc.
- 4 .B.C.A.
- 5 .M.A. Hindi, Sociology, History, Political Science
- 6 .M.Sc. Zoology, Botany
- 7.M.Com.

The College keeps focusing on issues related to the communities and social groups hailing from marginalized sections of the Indian society. The issues like gender differentiation in the socialization of children and marginalization of women in working places, various social evils like superstitions regarding witchcraft, child marriage are addressed in the course of postgraduate. In order to integrate cross-cutting issues that address Gender, Environment, and Sustainability, Human Values, and Professional Ethics College has already some courses under its offered program. The College runs a course on Environmental Studies in the UG program. Moreover, in the syllabus of the undergraduate and postgraduate program there are ample topics (Units) in the courses which addressed the above-mentioned topic e.g. the undergraduate and postgraduate programs have a compulsory paper on Environmental Studies, Intellectual property, Human Rights, and Environment Basics. There is a multiplicity of the Sociology subject of the material taught on the issues pertaining to gender equity, their status from past to present, and ways and means of improvement. And also taught Hindi and English literature impacts the human values in students. The College also strives at inculcating professional ethics in the students and also building capacities of staff in various dimensions.

File Description	Document
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**1.3.2 Average percentage of courses that include experiential learning through project work/field work/internship during last five years****Response:** 0**1.3.2.1 Number of courses that include experiential learning through project work/field work/internship year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
MoU's with relevant organizations for these courses, if any Average percentage of courses that include experiential learning through project work/field work/internship	<a href="#">View Document</a>

**1.3.3 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)****Response:** 39.94**1.3.3.1 Number of students undertaking project work/field work / internships**

Response: 494

File Description	Document
List of programmes and number of students undertaking project work/field work/ /internships	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**1.4 Feedback System**

**1.4.1 Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders 1) Students 2)Teachers 3)Employers 4)Alumni**

**Response:** B. Any 3 of the above

File Description	Document
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	<a href="#">View Document</a>
URL for stakeholder feedback report	<a href="#">View Document</a>

#### 1.4.2 Feedback process of the Institution may be classified as follows: Options:

- 1.Feedback collected, analysed and action taken and feedback available on website
- 2.Feedback collected, analysed and action has been taken
- 3.Feedback collected and analysed
- 4.Feedback collected
5. Feedback not collected

**Response:** A. Feedback collected, analysed and action taken and feedback available on website

File Description	Document
Upload any additional information	<a href="#">View Document</a>
URL for feedback report	<a href="#">View Document</a>



## Criterion 2 - Teaching-learning and Evaluation

### 2.1 Student Enrollment and Profile

#### 2.1.1 Average Enrolment percentage (Average of last five years)

**Response:** 58.53

##### 2.1.1.1 Number of students admitted year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
1237	1011	916	796	781

##### 2.1.1.2 Number of sanctioned seats year wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
1750	1750	1630	1480	1440

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

#### 2.1.2 Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy ) during the last five years ( exclusive of supernumerary seats)

**Response:** 70.96

##### 2.1.2.1 Number of actual students admitted from the reserved categories year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
833	727	696	610	608

File Description	Document
Average percentage of seats filled against seats reserved	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

## 2.2 Catering to Student Diversity

### 2.2.1 The institution assesses the learning levels of the students and organises special Programmes for advanced learners and slow learners

#### Response:

In this institution, students come from different socioeconomic backgrounds. Most of the students are very poor in English as well as in mathematics. Most of the enrolled students are economically very weak. Therefore the institution takes special care for such students and identifies the advanced learner and slow learners through continuous internal examinations like unit tests, quarterly tests, and Midterm tests are conducted. On the basis of the above tests advanced learned and slow learners are identified. Advanced learners made to solve more problems, expose them to more depth of syllabus and for slow learners Full Bright classes or through extra classes taken by the faculty member and are carried out for a better understanding of concepts and provide them conducive environment of learning. Advanced learners are provided with extra study material and tutorial sessions. Therefore a counseling session is organized by faculty members before the commencement of programs to make the students well informed regarding their strengths and weaknesses. This counseling session equips them regarding their goals and objective, curriculum structure, attendance requirement, evaluation pattern, and career options, etc. When the classes begin first few lectures are organized to make them aware regarding course outcome. The performance and progress of every student are monitored by the teacher during the class test and feedback is provided. On and off the college organizes motivational talks by eminent personalities to deliver motivational talks and share the success stories to the students. If the needed syllabus is revised and doubts have been cleared. Besides IQAC cell is there to look after them.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Past link for additional Information	<a href="#">View Document</a>

### 2.2.2 Student- Full time teacher ratio (Data for the latest completed academic year)

Response: 247:1

File Description	Document
Any additional information	<a href="#">View Document</a>

## 2.3 Teaching- Learning Process

### 2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

#### Response:

The mechanism of teaching and learning in the college has always been student-centric at catering to the needs of modern career advancement as well as morale building and personality grooming of people and staff in the college. It implies a "character enrichment and personality enhancement" scheme for the overall growth of students. The college follows the academic calendar issued by the Department of Higher Education Chhattisgarh. The college is striving to provide a conducive environment for holistic development to its student. Under the guidance of the Principal and IQAC committee for the effective teaching-learning process has been done. All the faculty members give the best effort to make their lecture session interactive, impressive, and encouraging students to ask questions to ensure whether they have understood the matter well. The student-centric methods are as follows: Audio-Visual methodology, Case study method, PPT, Group discussion, Use of ICT And through Project and field works, etc. The sphere of career enrichment focuses on the academic syllabus in UG and PG classes with their practices. Experimental learning creates laboratory awareness, handling of instruments, glassware, and chemicals. The summative assessment ensures the outcome of performance. Project Writing: First-year students of all the streams undertake projects in Environmental Science. PG final year students of classes of semester 4th undertake a group project work. This facilitates experiential as well as participative learning. Assignments:- Students are assigned course-related topics to work on. This helps volunteers hem to unearth various learning sources and cultivate analytical and reasoning capabilities.NSS volunteers work on community-based activities as extracurricular like SwachhBharat Mission, Traffic Awareness, AIDS awareness campaign, planting of a sapling, etc. To inculcate leadership quality in students every year students of UG/PG classes are nominated as Presidents, Vice-Presidents, Secretaries, and Joint-Secretaries of various councils of the college. Sometimes students participate in other colleges' events and competitions such as debates, research competitions like Youth Parliament, etc. In this way, students are learning to build their personalities.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Link for additional information	<a href="#">View Document</a>

### 2.3.2 Teachers use ICT enabled tools for effective teaching-learning process.

#### Response:

The institution has Wi-fi connectivity of 5 MBPS campus which covers 500 meters range. The college has 7 ICT classrooms, the rest of the classrooms are also connected with Wi-Fi and all the teaching staff make use of ICT for teaching and learning. In the present academic year, 2020-2021 Due to Covid -19 Pandemic teachers have used the ICT method of teaching maximum (especially through google meet). The college has a person Mr. Vinit Kumar Gupta, Assistant Professor who has successfully completed the training of Two weeks Online Faculty Development Program on "The Role of ICT in the Development of Massive Open Online Courses (MOOCs) in Higher Education" From the Teaching Learning Centre Ramanujan Centre University of Delhi. Mr. Vinit Kumar Gupta shared his experience with the college staff and avised the teaching staff to make use of ICT maximum. With the advice, maximum faculty members used ICT especially through google meet as a teaching method though here in this tribal area to use ICT for teaching was quite challenging, teachers tried to make their most effort.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="#">View Document</a>

### 2.3.3 Ratio of students to mentor for academic and other related issues (Data for the latest completed academic year )

**Response:** 247:1

#### 2.3.3.1 Number of mentors

**Response:** 5

File Description	Document
Upload year wise, number of students enrolled and full time teachers on roll.	<a href="#">View Document</a>
mentor/mentee ratio	<a href="#">View Document</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View Document</a>

## 2.4 Teacher Profile and Quality

### 2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

**Response:** 40.12

File Description	Document
Year wise full time teachers and sanctioned posts for 5years(Data Template)	<a href="#">View Document</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 2.4.2 Average percentage of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)

**Response:** 29.33

#### 2.4.2.1 Number of full time teachers with *Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt.* year wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
1	2	2	3	3

File Description	Document
List of number of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. and number of full time teachers for 5 years (Data Template)	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 2.4.3 Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)

**Response:** 13.6

#### 2.4.3.1 Total experience of full-time teachers

Response: 68

File Description	Document
List of Teachers including their PAN, designation, dept and experience details(Data Template)	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

## 2.5 Evaluation Process and Reforms

### 2.5.1 Mechanism of internal assessment is transparent and robust in terms of frequency and mode

**Response:**

The institution follows strictly the academic calendar provided by the State Government of Chhattisgarh. Besides, there is an internal calendar of the college. According to this calendar, the institution makes transparent for internal assessment, the college takes class tests, unit tests, quarterly tests and Mid-term tests of the students. The programme schedule of these internal valuation tests is designed by the Higher Education Department of the state and affiliated university. All the departments accordingly conduct all these tests such as in Unit tests maximum marks is 30 and in quarterly, half-yearly and yearly Examination maximum marks are 75 in each paper. The method of internal assessment is done by faculty members to students. If the students are not unsatisfied with the marks secured by them then they can discuss with the concerned faculty and can request for rechecking, revaluation and totalling and they can get a photocopy of answer books. However, In addition to this, the departments organize departmental seminars workshops and paper presentation activities to assess the students' attainment and progression. Students are made aware of their progress. Their weaknesses are pointed out. Suggestions are given by the faculty members

on how to improve their performance. When they are fully satisfied with their performance it shows transparency in the mechanism of internal assessment of the students.

File Description	Document
Any additional information	<a href="#">View Document</a>
Link for additional information	<a href="#">View Document</a>

### 2.5.2 Mechanism to deal with internal/external examination related grievances is transparent, time-bound and efficient

#### Response:

Mechanism to deal with internal/external examination-related grievances is fully transparent, especially in the internal examination like monthly unit tests, quarterly and half-yearly examination. If the students are not satisfied with the assessment they have full right to ask for the rechecking or revaluation of answer books. Even they are also shown their answer books and marks. But in the case of annual and semester exam-related grievances, it comes under the jurisdiction of the university. The grievance redressal cell of the university examination is in accordance with the university regulations in a time-bound manner. Discrepancies in the university examination marks are to be rectified by the university through the principal. To avoid grievances, the college circulates and display notice regarding registration of exam form, admit card, dates of exams, etc. in classrooms and notice boards respectively. All the faculty members also inform students in their classrooms and through social media. The university sends exam schedules to the college and the same is brought to the notice of the students. After the declaration of results, the university notifies the deadline of 15 days to apply for the verification, revaluation, and re-verification of the answer sheets. The college takes measures to resolve grievances transparently and fairly. The students against whom U.F.M.(Unfair Mean) cases are registered in the final/semester examinations are dealt with justifiably. Materials of cheating are confiscated and their records are maintained. The students are given the opportunity to clarify their stand. The university constitutes a committee to look into the matter and appropriate measures are taken judicially, transparently, and within the time limit. If the students are not satisfied even with the revaluation, they can get the photocopies of their answer copies by depositing the fee and through RTI they can have their answer sheets and can see what mistakes have been made on it.

File Description	Document
Link for additional information	<a href="#">View Document</a>

## 2.6 Student Performance and Learning Outcomes

### 2.6.1 Programme and course outcomes for all Programmes offered by the institution are stated and



**displayed on website and communicated to teachers and students.**

**Response:**

The institution has a well-designed website of its own through which these programs offered by the college are uploaded on the college website. The college, communicate the program-specific and course-specific objectives and outcome to students, parents, teachers and different stakeholders. For fresher (new entrants) the program and course objective is communicated through the website and prospectus at the time of admission. the website displays details of all the programs and courses offered by the institution both at the U.G. and P.G. levels. The basic qualification to take admission in U.G. and P.G. is also attached along with the notification. All the information regarding admission, examination, faculty, and results are displayed on the website and the institution has also several bulletin boards for offices and departments to display the latest information. The examinations at the U.G.and P.G. level are conducted by the affiliating University, which maintains complete autonomy up to the declaration of results. The results of all the classes are displayed on the official website of the university. The course outcome mechanism at U.G. and P.G. level are transparent enough, so as it becomes easy for the users to understand it. Besides, the institution also sends any type of important messages in a bulk message to communicate with the teachers and students through the website.

File Description	Document
Upload COs for all Programmes (exemplars from Glossary)	<a href="#">View Document</a>
Past link for Additional information	<a href="#">View Document</a>

**2.6.2 Attainment of programme outcomes and course outcomes are evaluated by the institution.**

**Response:**

The institution evaluates through various methods to measure the attainment of program-specific, course outcomes by taking Unit tests, monthly tests, quarterly, half-yearly and pre-final examinations are taken according to the academic calendar provided by the Higher Education of Chhattisgarh. The answer books of these tests are shown to the students and they are made known of their shortcomings and irrelevant things in their answers books. They are suggested by the faculty member how to improve their answers to any questions. The answer books of the students are valued and marks are given. Finally, the annual examination is conducted by the affiliating university and reflects the attainment gained by the students. Class tests are arranged to achieve the confidence of the students in the relevant subject. The weak areas are identified and the individual problems and shortcomings are discussed with the respective student. In some departments, faculty members take responsibility for particular students to support them in a continuous manner. If the student belongs to a socially or economically poor, they are given scholarships as per the government and institutional policies to enable them to progress in studies. The institution has an Internal Quality Assurance Cell through which the progress of the students has been evaluated in the meeting and given suggestions to each faculty member on how to develop a good personality in the students.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for Additional information	<a href="#">View Document</a>

### 2.6.3 Average pass percentage of Students during last five years

**Response:** 93.02

#### 2.6.3.1 Number of final year students who passed the university examination year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
384	236	249	143	144

#### 2.6.3.2 Number of final year students who appeared for the university examination year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
384	236	273	174	157

File Description	Document
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View Document</a>
Upload any additional information	<a href="#">View Document</a>

## 2.7 Student Satisfaction Survey

### 2.7.1 Online student satisfaction survey regarding teaching learning process

**Response:**

File Description	Document
Upload database of all currently enrolled students (Data Template)	<a href="#">View Document</a>



## Criterion 3 - Research, Innovations and Extension

### 3.1 Resource Mobilization for Research

**3.1.1 Grants received from Government and non-governmental agencies for research projects, endowments, Chairs in the institution during the last five years (INR in Lakhs)**

**Response:** 0

**3.1.1.1 Total Grants from Government and non-governmental agencies for research projects , endowments, Chairs in the institution during the last five years (INR in Lakhs)**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

**File Description**

**Document**

List of endowments / projects with details of grants

[View Document](#)

**3.1.2 Percentage of teachers recognized as research guides (latest completed academic year)**

**Response:** 0

**3.1.2.1 Number of teachers recognized as research guides**

**3.1.3 Percentage of departments having Research projects funded by government and non government agencies during the last five years**

**Response:** 0

**3.1.3.1 Number of departments having Research projects funded by government and non-government agencies during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

**3.1.3.2 Number of departments offering academic programmes**

2020-21	2019-20	2018-19	2017-18	2016-17
19	19	19	18	17

File Description	Document
List of research projects and funding details	<a href="#">View Document</a>

## 3.2 Innovation Ecosystem

### 3.2.1 Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

#### Response:

This institution tries to provide many different resources for teaching and learning so that the faculty members and students perform better and better in their academic effort. All the departments of the college try to make their best efforts to create and maintain such an academic environment in which the teachers and students do their learning teaching jobs at a highly satisfactory level. The institution believes that the creation and transfer of knowledge are integrally co-related with teacher and student. The college has a Wi-Fi connection in the building which covers a 500-meter range of area and a few classrooms which are equipped with LCD projectors to enhance the learning of the students and promote research mentality among them and the PG departments work as places of teaching and research. . The students of the 4th Semester of PG classes are encouraged to undertake project works related to existing societal problems/ local issues under the supervision of the faculty members. They use survey method, case study, and other descriptive research methods to find answers to their research questions and thus they are encouraged and motivated for innovation. The faculty members are encouraged to write innovative research papers, publish them as chapters, books and in journals with ISBN and ISSN respectively . The college has subscribed INFLIBNET and all the faculty and especially P.G.students are the member of it, and they make use of it as learning resource maximum. The PG departments organize seminars/ Conferences / Workshops to gain and communicate knowledge in their fields of academic working. Our teachers are regularly encouraged to attend academic events organized by other institutions. This college involves the students in research-based academic activities.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

### 3.2.2 Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the last five years

#### Response: 1

#### 3.2.2.1 Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	1	0	0

File Description	Document
Report of the event	<a href="#">View Document</a>
List of workshops/seminars during last 5 years	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 3.3 Research Publications and Awards

#### 3.3.1 Number of Ph.Ds registered per eligible teacher during the last five years

Response: 0

##### 3.3.1.1 How many Ph.Ds registered per eligible teacher within last five years

##### 3.3.1.2 Number of teachers recognized as guides during the last five years

Response: 1

File Description	Document
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

#### 3.3.2 Number of research papers per teachers in the Journals notified on UGC website during the last five years

Response: 0.14

##### 3.3.2.1 Number of research papers in the Journals notified on UGC website during the last five years.

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	1

File Description	Document
List of research papers by title, author, department, name and year of publication	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 3.3.3 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

**Response:** 0.27

#### 3.3.3.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	1	1

File Description	Document
List books and chapters edited volumes/ books published	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

## 3.4 Extension Activities

### 3.4.1 Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.

**Response:**

The students of this institution very active in the activities of social and general interest. The college has been conducting multiple extension activities in nearby villages and the college. These activities have sensitized students to social issues and help in the total development of the personalities of students and indirectly society as a whole. The NSS unit goes to a nearby village for 7 days especially camp and spreading awareness about the environment, pollution, waste management, water conservation, and health and hygiene, etc. As a result, local people gain knowledge about different causes, consequences, and solutions to environmental problems. The NSS volunteers play a key role in making the people aware. In this context, the college inculcates social responsibilities and citizenship roles among the students by providing a platform to participate in extension activities to sensitize them to a range of issues around them including environmental degradation, domestic violence, addiction, Traffic awareness, etc. Hence engaging students in the community-based activities is priorities of the college. Students are getting a chance to learn how valuable and fulfilling it can be given back to others. During the Covid -19 Pandemic period, NSS volunteers have been involved in making people aware and asking them to wear masks and wash their

hands at regular intervals, rallies are arranged on various issues for the awareness of the villagers as Swachh Bharat Mission and AIDS awareness. The NSS Unit of College takes it as their responsibility to arrange camps in such areas and spread awareness through short skits, dramas, group songs, human chains, etc. In recent years the camps have been arranged in Mahaveerganj where students are tackled by our teachers. In the surrounding rural areas, people indulge in various superstition activities. Door to door visit is made in the nearby villages of some Govt. schemes. Surveys are made to know the realities of the village. Projects are given to the students to explore their own neighborhoods. These activities enable the students to cultivate and illuminate the inherent qualities like self-confidence, leadership, self-discipline, commitment and devotion, hard work, and teamwork and the same qualities also help them to excel in academics as well. The students explore the new domains of knowledge and fill their basket of knowledge, with new ideas to develop empathy for the socially deprived or oppressed. These activities enkindle the students a spirit of service and give them the confidence to be a change-maker / reformist for the development of our nation. Every year planting of saplings is conducted. The college students carried out the SVEEP plan of the Central government to make students and villagers aware of voting. Thus all the department of college encourages the students to participate in community-based activities for holistic development. The college staff also takes part, especially in 7 days camp.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

### 3.4.2 Number of awards and recognitions received for extension activities from government/ government recognised bodies during the last five years

**Response:** 0

#### 3.4.2.1 Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Number of awards for extension activities in last 5 year	<a href="#">View Document</a>

### 3.4.3 Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., during the last five years ( including Government initiated programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. and those organised in collaboration with industry, community and NGOs)

**Response: 8**

**3.4.3.1 Number of extension and outreach Programmes conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
01	02	04	01	00

File Description	Document
Reports of the event organized	<a href="#">View Document</a>
Number of extension and outreach Programmes conducted with industry, community etc for the last five years	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**3.4.4 Average percentage of students participating in extension activities at 3.4.3. above during last five years**

**Response: 5.26**

**3.4.4.1 Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
20	115	83	34	0

File Description	Document
Average percentage of students participating in extension activities with Govt or NGO etc	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 3.5 Collaboration

**3.5.1 Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship per year**

**Response: 0****3.5.1.1 Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Details of Collaborative activities with institutions/industries for research, Faculty exchange, Student exchange/ internship	<a href="#">View Document</a>

**3.5.2 Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the last five years****Response: 0****3.5.2.1 Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
e-Copies of the MoUs with institution/ industry/corporate houses	<a href="#">View Document</a>



## Criterion 4 - Infrastructure and Learning Resources

### 4.1 Physical Facilities

**4.1.1 The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.**

**Response:**

The College has a sprawling campus spread across 13.65 acres and College has two buildings for teaching and learning equipped with 22 Classrooms, 05 Laboratories for Physics, Chemistry, Zoology, Botany and the college has a well-equipped computer lab with an internet facility, 01 Smart Room, 07 ICT Projector enabled classrooms, there are 4 faculty rooms, overall there are 35 computers for infrastructure and Learning Resources and 01 Open courtyards for indoor activities and functions, 01 Multipurpose Hall (Auditorium) which is under construction and after Two-three months it may be ready for utilization., 01 Well stocked Central Library more than 20000 books, News Papers, Magazines and journals, We are a member of NLIST (INFLIBNET) from where teachers and students get access to e-journals and e-books, Girls' common room, 08 Washrooms, Wi-Fi and Internet connectivity, Safe and Filtered drinking water, Canteen and Cycle stand. There are rooms for the Departments, NSS, IQAC, and Strong Room for Exam, Office, Principal's Chamber, and space for Botanical Garden behind the college building and there's a Herbal garden in front of the college building. Inverter-backed up Power supply is the other infrastructural facility available in the Institution. The institution aims at providing quality education by inculcating social, cultural, and moral values and molding the conduct and character of its students, so as to enable them to face the challenge in their real life. The college makes all efforts to achieve its enshrined goal and mission. The results of the last five years are fairly good. The achievements and performance of the students in extracurricular activities are commendable. With an increasing number of admissions and future expansion of faculties, the College has been trying to augment its existing infrastructure like expand library facilities, purchase new computers, etc. Proposals have been sent under RUSA for developing the infrastructure of the college, and steps are being taken for the maintenance of the existing facilities. Recently, 70 lakhs amounts have been allotted for renovation and development of college infrastructure, this work will be done by the PWD department. The institution has a dynamic and useful website and has an SSL (Secure Sockets Layer) certificate.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

**4.1.2 The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.**

**Response:**

Sports/Games: Various sports facilities are provided to the students within the campus focusing on sports as one of the extracurricular activities. The College is committed to creating a balanced atmosphere of academic, cultural, and sports activities for the overall personality development of the students. Various



sports competitions such as Interdepartmental, Intercollegiate, Interuniversity, etc help in developing team spirit in students. Their interpersonal relationship is enhanced in a very healthy manner. Students are awarded medals, trophies, and certificates to motivate them. Outdoor Games: The College caters to the needs of all major outdoor sports events with the standard court and track facilities. The playground facilitates the following:

- Cricket ground measuring 137.16 x 59.43 m with all safety measures like elbow guard, thigh pads, abdomen guards and first aid kit.
- Football court measuring 90 x 55 m
- Hockey ground measuring 90 x 55 m
- Volleyball court measuring 23 x 14 m
- Throwball court measuring 29 x 14 m
- Kabaddi court measuring 16 x 13 m
- Shuttle badminton court measuring 29 x 14 m

Sl.No.	Facility	Year of establishment	User rate	
1	Playground for outdoor sports (Cricket, football, etc.)	1995-96	80%	
2	Track for athletics	2011-12	70%	
3	Volleyball court	2015-16	80%	
4	Gymnasium	2020-21	50%	
5	Shuttle-Badminton Court	2013-14	80%	
6	Throwball court	2013-14	70%	
7	Yoga center	2015-16	80%	
8	Indoor hall (Table Tennis) court	2015-16	70%	
9	Indoor hall (carom, chess)	2015-16	70%	

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

**4.1.3 Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc. (Data for the latest completed academic year)****Response:** 31.82**4.1.3.1 Number of classrooms and seminar halls with ICT facilities****Response:** 07

File Description	Document
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View Document</a>
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

**4.1.4 Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)****Response:** 156.07**4.1.4.1 Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)**

2020-21	2019-20	2018-19	2017-18	2016-17
60.5930	4.198601	5.741001	121.30937	5.37107

File Description	Document
Upload Details of budget allocation, excluding salary during the last five years (Data Template)	<a href="#">View Document</a>
Upload audited utilization statements	<a href="#">View Document</a>
Upload any additional information	<a href="#">View Document</a>

**4.2 Library as a Learning Resource****4.2.1 Library is automated using Integrated Library Management System (ILMS)****Response:**

The College has formed a committee for the library. The Library Committee acts as the advisory

committee of the college library. It comprises the Principal, the Librarian, and the teachers of the college. The functions of the committee are 1. To approve the annual budget for the library— the committee decides the allocation of funds to individual departments. In consultation with department members, the committee decides on the books to be purchased. 2. To address issues and grievances pertaining to library matters—The library has a notice board to display information and a suggestion box to get students' suggestions for improvement. The initiatives were taken to make the library student/user-friendly: INFLIBNET service such as UGC-NLIST is to be subscribed from November 2018. There are over 20,000 books, various magazines two newspapers are available in the library. But the library is not yet automated.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for Additional Information	<a href="#">View Document</a>

#### 4.2.2 The institution has subscription for the following e-resources

- 1.e-journals
- 2.e-ShodhSindhu
- 3.Shodhganga Membership
- 4.e-books
- 5.Databases
- 6.Remote access to e-resources

**Response:** A. Any 4 or more of the above

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership , Remote access to library resources, Web interface etc (Data Template)	<a href="#">View Document</a>

#### 4.2.3 Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)

**Response:** 2.37

##### 4.2.3.1 Annual expenditure of purchase of books/e-books and subscription to journals/e- journals year wise during last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
3.81987	2.23242	2.21371	0.57981	3.00024

File Description	Document
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the last five years (Data Template)	<a href="#">View Document</a>
Audited statements of accounts	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

#### 4.2.4 Percentage per day usage of library by teachers and students ( foot falls and login data for online access) during the last completed academic year

**Response:** 4.27

4.2.4.1 Number of teachers and students using library per day over last one year

Response: 53

File Description	Document
Details of library usage by teachers and students	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 4.3 IT Infrastructure

#### 4.3.1 Institution frequently updates its IT facilities including Wi-Fi

**Response:**

The institution has Wi-fi connectivity of 5 MBPS campus which covers 500 meters range. The college has 7 ICT classrooms, the rest of the classrooms are also connected with Wi-Fi and all the teaching staff make use of ICT for teaching and learning. In the present academic year, 2020-2021 Due to Covid -19 Pandemic teachers have used the ICT method of teaching maximum (especially through google meet). The college has a person Mr. Vinit Kumar Gupta, Assistant Professor who has successfully completed the training of Two weeks Online Faculty Development Program on "The Role of ICT in the Development of Massive Open Online Courses (MOOCs) in Higher Education" From the Teaching Learning Centre Ramanujan Centre University of Delhi. Mr. Vinit Kumar Gupta shared his experience with the college staff and advised the teaching staff to make use of ICT maximum. With the advice, maximum faculty members used ICT especially through google meet as a teaching method though here in this tribal area to use ICT for teaching was quite challenging , teachers tried to make their most effort.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

**4.3.2 Student - Computer ratio (Data for the latest completed academic year)****Response:** 62:1

File Description	Document
Student – computer ratio	<a href="#">View Document</a>

**4.3.3 Bandwidth of internet connection in the Institution****Response:** D. 05 MBPS – 10 MBPS

File Description	Document
Upload any additional Information	<a href="#">View Document</a>
Details of available bandwidth of internet connection in the Institution	<a href="#">View Document</a>

**4.4 Maintenance of Campus Infrastructure****4.4.1 Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)****Response:** 0**4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View Document</a>
Audited statements of accounts	<a href="#">View Document</a>

**4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.**

**Response:**

The maintenance and utilization of physical, academic, and support facilities - laboratory, library, sports complex, computers, classrooms are done under the guidance and supervision of the Head of the institution. The Head of the institution calls for a staff council meeting at the beginning of every academic session and in that meeting, different committees are formed such as the Purchase committee, Library Advisory Committee, and Sports Advisory committee, etc. These committees look after the optimal utilization and maintenance in different areas. The equipment instruments and raw materials for use in the labs are purchased according to the purchase rules and regulations of the state government of Chhattisgarh. Then for the optimal utilization of funds allocated to the respective departments in each academic year. The purchase committee of the college approves its expenditure based on quotations. The funds generated in the college by Janbhagidari Samiti are also utilized for laboratory as well as infrastructure maintenance from time to time. The college library also has an Advisory Committee consisting of senior faculty members. The purchase of various books, journals furniture, and study material is recommended by the various departments who are members of the Library Advisory Committee. The college also has a PG departmental library in every PG department for the benefit of the respective faculty and students and students. The college has one separate computer lab and each department also has one computer for optimal use. The classrooms furniture etc. is also maintained by Janbhagidari Samiti.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

## Criterion 5 - Student Support and Progression

### 5.1 Student Support

#### 5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during last five years

**Response:** 36.83

##### 5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
233	359	361	363	350

#### File Description

#### Document

upload self attested letter with the list of students sanctioned scholarship

[View Document](#)

Upload any additional information Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years (Data Template)

[View Document](#)

#### 5.1.2 Average percentage of students benefitted by scholarships, freeships etc. provided by the institution / non- government agencies during the last five years

**Response:** 0

##### 5.1.2.1 Total number of students benefited by scholarships, freeships, etc provided by the institution / non- government agencies year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

#### File Description

#### Document

Number of students benefited by scholarships and freeships institution / non- government agencies in last 5 years (Date Template)

[View Document](#)

#### 5.1.3 Capacity building and skills enhancement initiatives taken by the institution include the



following

- 1.Soft skills
- 2.Language and communication skills
- 3.Life skills (Yoga, physical fitness, health and hygiene)
- 4.ICT/computing skills

**Response:** A. All of the above

File Description	Document
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>
Link to Institutional website	<a href="#">View Document</a>

#### 5.1.4 Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years

**Response:** 2.86

##### 5.1.4.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
48	50	50	0	0

File Description	Document
Number of students benefitted by guidance for competitive examinations and career counselling during the last five years	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

#### 5.1.5 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

- 1.Implementation of guidelines of statutory/regulatory bodies
- 2.Organisation wide awareness and undertakings on policies with zero tolerance
- 3.Mechanisms for submission of online/offline students' grievances
- 4.Timely redressal of the grievances through appropriate committees



**Response:** A. All of the above

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View Document</a>
Details of student grievances including sexual harassment and ragging cases	<a href="#">View Document</a>

## 5.2 Student Progression

### 5.2.1 Average percentage of placement of outgoing students during the last five years

**Response:** 2.83

#### 5.2.1.1 Number of outgoing students placed year - wise during the last five years.

2020-21	2019-20	2018-19	2017-18	2016-17
5	3	19	6	3

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Details of student placement during the last five years (Data Template)	<a href="#">View Document</a>

### 5.2.2 Average percentage of students progressing to higher education during the last five years

**Response:** 100

#### 5.2.2.1 Number of outgoing student progression to higher education during last five years

**Response:** 384

File Description	Document
Upload supporting data for student/alumni	<a href="#">View Document</a>
Details of student progression to higher education (Data Template)	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**5.2.3 Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: IIT-JAM/CLAT/ NET/SLET/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations, etc.)**

**Response:** 40

**5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: IIT/JAM/ NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations, etc.)) year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	1	0	0	1

**5.2.3.2 Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	1	0	0	1

File Description	Document
Upload supporting data for the same	<a href="#">View Document</a>
Number of students qualifying in state/ national/ international level examinations during the last five years (Data Template)	<a href="#">View Document</a>

### 5.3 Student Participation and Activities

**5.3.1 Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.**

**Response:** 7

**5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.**

2020-21	2019-20	2018-19	2017-18	2016-17
0	2	5	0	0

File Description	Document
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national/international level during the last five year	<a href="#">View Document</a>
e-copies of award letters and certificates	<a href="#">View Document</a>

### 5.3.2 Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities following duly established processes and norms (student council, students representation on various bodies)

#### Response:

The institution has a student council. The election of the student union is done as per the guidelines of the higher education department of Chhattisgarh. Every year the student council is constituted through election or nomination as is the case may be. The schedule for the election is declared by the state government which is observed and monitored by the state government to ensure a fair and free student election. The student council of the college is very active in the college and they are involved in different committees such as IQAC, Janbhagidari Samiti anti-ragging committee, etc. The council also helps the faculty members to organize various academic, cultural, and sports activities in the college. The involvement of the student council is also in the academic and administrative bodies of the college. They are also involved in policymaking and taking decisions for various plans and strategies of the college and are always cooperative with the administrative body of the college. Besides, the student council is ever ready to help the other students too as much as possible.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

### 5.3.3 Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 38.6

#### 5.3.3.1 Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	54	48	52	39

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Report of the event	<a href="#">View Document</a>
Number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions (Data Template)	<a href="#">View Document</a>

## 5.4 Alumni Engagement

### 5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

#### Response:

The IQAC Cell of the Institution had suggested the head of the institution register for the Alumni Association. Though the institution had a temporary Alumni Association two years ago. The institution has registered for the Alumni Association recently. The Alumni Association has a regular meeting at the interval of six months. The members of the association are very much committed to the development of the institution. But, the association has not yet contributed to the development of the institution through financial or other support. The institution is striving to motivate the member of the Association so that institution can develop more facilities for teaching-learning recourses.

### 5.4.2 Alumni contribution during the last five years (INR in lakhs)

**Response:** E. <1 Lakhs

## Criterion 6 - Governance, Leadership and Management

### 6.1 Institutional Vision and Leadership

#### 6.1.1 The governance of the institution is reflective of and in tune with the vision and mission of the institution

##### Response:

The institution is fully aware of its vision and mission and has a clear sense of its present and future as an institution of higher education catering to the academic and skill-based needs of largely marginalized sections of the Indian society. The mission of this college is to enhance the Quality of higher education by providing the students a value-based quality education in different branches such as arts, science, commerce, and computer science the college intends to serve the regional youth by providing them easy access to higher education and enabling them for the emerging job market. The institution strives to develop integrated personalities of students with special attention. The institution is striving to produce graduates and postgraduates who are academically strong, economically productive, and morally responsible for the country and the entire human society. To give a practical shape to our vision, mission, and collateral objectives, this college has a structured governance and leadership mechanism. This mechanism takes decisions that are consistent with the realization of the goals of our stated vision and mission. Being a government college, we follow all the rules, regulations, and instructions of the higher education department of the Chhattisgarh govt. All the rules and regulations of the university grants commission are followed in letter and spirit. At the institutional level, this college functions under the leadership of the principal. There is a consultative body, the college staff council, headed by the principal and consisting of all the regular teachers, and office staff as its members. The council meets regularly as per requirement. In its meetings, issues of our vision and mission are discussed and necessary decisions taken regarding them. With consultation of the staff council the principal forms various committees which work seriously for the achievement of the goals specified in our vision and mission statement. Each of the committees has a senior teacher with experience in the relevant field as its convener and other teachers as members. All the committees report to the principal about the tasks performed and monitoring done as and when needed. To name the most important few, we have a library committee to monitor and look after the infrastructural and academic health of the library as a base resource of qualitative teaching and learning. Besides, the institution has an IQAC Cell that works for hand in hand with the Head of the institution.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

#### 6.1.2 The effective leadership is visible in various institutional practices such as decentralization and participative management

##### Response:

The institution is a government college and it works under the rules and regulations laid by the Department of Higher Education Chhattisgarh. The institution only makes proposal for offering new courses, and set up

of teaching and non-Teaching staff, to increase the number of seat etc. But the allocation of funds like for infrastructure and transfer-posting, sectioned off a new post, the commencement of new courses or programs are handled by the Department of Higher education. However, supervision of academic, co-curricular, and extra-curricular activities was carried out by Principal with the help of the different committees. The principal of the college, working as the patron of that academic event, delegated powers to various committees and subcommittees. All the important work was done by the concerned committees and persons. Moreover, operational autonomy is provided to the individual departments. At the beginning of the academic session, various committees were formed for the implementation of action plans. The different committee of the college and the IQAC includes members from the teaching staff, non-teaching staff, and students. Every stakeholder of the college is included in decision-making. In staff council meetings every participating member is free to express his opinion. The management of the institution is under the Head of the institution, who takes the lead in the governance and management of the college. Besides, meeting of the Staff Council is arranged on a regular basis to discuss the various affairs of the college with a special emphasis on improving the teaching and learning process of the college. The work of the college administration is decentralized and many subcommittees are formed at the beginning of the academic year to support the system. Decentralized and participatory management may have resembled the following: Admission committee arranges the admission of the college. HODs play a key role to ensure quality in teaching-learning in their respective departments. Cultural Committee arranges the entire cultural program on different occasions and also arranges the observation of all the important days in the college. The committees like Internal Complaint Committee, Sexual Harassment Committee, and Anti Ragging Committee are formed following the guidelines of the concerned authorities.

Above all the committees The Internal Quality Assurance Cell (IQAC) has been taking initiatives for the improvement of every academic session and organizing the efforts of the departments for effective teaching-learning and evolution system and it plays the key role in the management system and works hand in hand with the Head of the institution.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

## 6.2 Strategy Development and Deployment

### 6.2.1 The institutional Strategic / Perspective plan is effectively deployed

#### Response:

Staff Council meeting is held at the institution by the head of the institution every year at the beginning of the session. In that meeting, it is decided to make different committees for the whole academic year. After that those different committees plan to make an internal Academic Calendar of its own along with the Academic Calendar provided by the state government of Chhattisgarh at the beginning of the session for the smooth working of the College. The principal conducts regular meetings with the different department of heads, conveners of different sub-committees/ clubs, and student councils to discuss the policies and plans and their ways of implementation.



The institution does SWOC Analysis for preparing the objectives, strategies are then made and the concerned agencies implement the same. The institution adopts various modes to monitor and evaluate different policies and plans for effective implementation and improvement regularly. The institution also takes feedback from the students and from the teaching staff orally and in writing for further improvement of the institution. Feedback also helps to improve the quality of education of the institution. The institution then makes Perspective/Strategic plans: To start new U.G. and P.G. programs, especially in different subjects which are not available in this institution such as Economic and Chemistry in P.G. and PGDCA program, certificate/Diploma program, some other professional programs such as Law, Biotechnology, Geology, Food technology can be introduced here and it is the most required to make research center in many subjects. Here in this place Boys and Girls Hostel should be opened because students come to study here from far away. And the up-gradation of science laboratories and establishment of language lab is much required.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
strategic Plan and deployment documents on the website	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

#### **6.2.2 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.**

##### **Response:**

The institution is totally governed as per the State Government rules and regulations. Overall the principal is the chief administrator of the college who ensures the well functioning of the college to impart quality education to the students keeping in view the mission, vision, and objectives of the institution. Besides, there is a Janbhagidari Samiti which is constituted by the state Government also plays a very good role in our institutional development. As per the UGC guidelines, the Governing Body ensures the functioning of an autonomy scheme to achieve academic excellence of the College. The academic council approves the curricula of the college prepared by the affiliating university. The member of the Board of Study reviews and revises the curriculum of the concerned courses annually. The IQAC has also a very good role in the well functioning of the college and it suggests and the principal how to improve the academic, infrastructural, research, games and sports, administrative and financial functioning, etc. It also constricts rules to run the course, examination process, etc. The Chhattisgarh State Government service rules are enforced on staff and faculty members. However academic and co-curricular activities are the main objective of the college which is looked after by the concerned faculty of each department. The departments are running under HOD (Head of Department), who is basically senior, most faculties in coordination with departmental colleagues. Similarly sports activities headed by sports officers or sports in charge and the Library under a Librarian. Apart from that the colleges administered by various functional committees which are up to build each year at the beginning of the academic session. This committee acts as an advisory to the principle. The service rules and promotion for the teaching and non-teaching staff as per the rules and regulations laid down by competent authorities like UGC (University Grants Commission) and the Chhattisgarh government. Recruitment Procedure: Recruitment of teaching and non-

teaching staff is done by the government through Chhattisgarh Public Service Commission and Vyapam. Recruitment of guest lecturers is done by college administration on the basis of merit as norms prescribed by state governments. To give complete satisfaction to all the stakeholders of college like students, parents and staff members' college administration installed a complaint and suggestion box

Class three and four staff are recruited as per the qualifications and procedures laid down by the state government, whereas the faculty members are recruited by the state public service commission as per criteria. of eligibility and qualification laid down by the UGC. The department of Higher Education of the state sends the vacancy to the PSC and which conducts exams and recommends the qualified candidates to be appointed on the post of assistant professor. The promotion of the staff is done as per vacancy, the recommendation of departmental promotion committee whereas the promotion of the teacher is done on the recommendation of PSC as per UGC norm. The grievances of staff and faculty members are forwarded to the Directorate for redressal.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>
Link to Organogram of the Institution webpage	<a href="#">View Document</a>

### 6.2.3 Implementation of e-governance in areas of operation

- 1.Administration
- 2.Finance and Accounts
- 3.Student Admission and Support
- 4.Examination

**Response:** A. All of the above

File Description	Document
Screen shots of user interfaces	<a href="#">View Document</a>
ERP (Enterprise Resource Planning) Document	<a href="#">View Document</a>
Details of implementation of e-governance in areas of operation, Administration etc	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

## 6.3 Faculty Empowerment Strategies

### 6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

**Response:**



The institution has effective welfare measures for teaching and non-teaching staff Response: Since our college is a government College; therefore it implements the welfare measures or schemes of the state government effectively. The existing welfare measures for teaching and non-teaching staff are as follows: - 1. There is a family benefit scheme for regular employees of college in case of accident or demise of the employee holding the post. 2. The Group insurance Scheme (GIS), GPF, and NPS for the entire employee who falls under its eligibility criteria. 3. Its employee can avail of the facility of partial withdrawal from their GPF accounts in case of urgent family needs like marriage purpose, education of children, construction of the house, and medical emergency. 4. There is medical reimbursement facility for its staff. 5. There is a festival advance scheme and grain advance scheme and washing allowance scheme for class fourth non-teaching staff. 6. Uniforms are provided to class four staff, 7. Child care leave for female employees having children up to the age of 18 years. 8. A canteen facility is available inside the campus for the refreshment of the students and staff. 9. Faculty members are encouraged to participate in Orientation Programmes /Refresher Course/Seminars /Workshops 10. Staff can avail leaves on various grounds after getting approval from the concerned authority. 11. There are Five Staff quarters for class 1 gazetted officer to 4th class staff. A paternity leave facility is also provided for the male employees after the birth of a child ( employees can avail of the left maximum of 15 days).

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

### 6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 0

#### 6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Details of teachers provided with financial support to attend conference, workshops etc during the last five years	<a href="#">View Document</a>

### 6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

**Response: 0.8****6.3.3.1 Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
1	2	1	0	0

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff	<a href="#">View Document</a>

**6.3.4 Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course ).****Response: 29.33****6.3.4.1 Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
4	1	0	3	2

File Description	Document
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	<a href="#">View Document</a>
IQAC report summary	<a href="#">View Document</a>
Details of teachers attending professional development programmes during the last five years	<a href="#">View Document</a>

**6.3.5 Institutions Performance Appraisal System for teaching and non-teaching staff****Response:**

Every year at the end of the financial year as of 31st March all the faculty members and non-teaching staff

are given a Performance Appraisal form designed by the directorate of higher education C.G. govt. to fill up and submit his/her C.R. (Confidential Report). The format prescribed to the teaching staff has been so designed that it covers all the activities taken up by the faculty member throughout the academic year i.e. teaching of students, student support, various responsibilities borne by him, involvement in research activities publishing research papers, attending seminars and workshops, paper presentation, organizing seminar/workshop in the college. The daily teaching diary and attendance registers are checked at the monthly level and as also viewed in the annual appraisal report. The annual appraised format filled by the faculty members is assessed by the IQAC of the College and finally by the principal and after the necessary important remark of the principal sent to the state directorate for final assessment. Moreover teaching staff of the college fills annually the prescribed API Performa which includes all the activities by the teacher is also submitted to the Commissioner, Department of Higher education for performance appraisal. The teacher's performances are also evaluated on the basis of their subject result. Besides that teachers are also engaged in government-assigned activities like election duty, social awareness campaigns, etc. They are also being encouraged to use Teacher Diary to record their activities and maintain them on a regular basis from every academic year. The performance appraisal forms are assessed by the Principal and the required support and guidance are extended for better performance. Non-teaching staff is not given any appraisal form but their performance is assessed by the Principal informally by looking at the timely completion of their assigned works in a proper manner. Annual feedback is collected from the students by the IQAC committee of the college regarding the performance and conducts of teachers. That feedback shows the academic performance of any faculty member.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

## 6.4 Financial Management and Resource Mobilization

### 6.4.1 Institution conducts internal and external financial audits regularly

#### Response:

Since the institution is the government and it works according to the rules and regulations of the State of government Chhattisgarh. The Head of the institution looks after the financial matter. For the various funds and accounts available in the institution such as PD, Janbhagidari, RUSA, and the annual budget allotted by the government of Chhattisgarh. The institution conducts internal/external financial audits regularly. An external audit is conducted by the audit department of the state directorate and by the Accountant General of the state from time to time. The fund received from non-governmental bodies or individuals is audited by the Chartered Accountant.

File Description	Document
Upload any additional information	<a href="#">View Document</a>

**6.4.2 Funds / Grants received from non-government bodies, individuals, philanthropers during the last five years (not covered in Criterion III)****Response:** 319.29

6.4.2.1 Total Grants received from non-government bodies, individuals, Philanthropers year wise during the last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
81.29800	7.46090	6.75251	217.70425	6.07600

File Description	Document
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the last five years	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>
Annual statements of accounts	<a href="#">View Document</a>

**6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources****Response:**

On receipt of any fund, it is recorded in the Head wise appropriation registers and the Head of the institution (Drawing and Disbursing Officer) ensures that the fund is utilized for the specific purpose for which it has been obtained. At the beginning of the session purchase committee is formed and the Head of the institution monitors and supervises the mobilization of funds. The process of purchase is followed according to the purchase rules and regulations laid by the State Government of Chhattisgarh such as Quotations are being sought and then following the required formalities purchase committee prepares comparative chart and then supply order is given to the vendor for the purchase of any material. Beneficiaries are added to the software and the payments are made online through Treasury. The major sources of funding for the institution are as follows: Allotment of funds received from the state government, Development fee collected from the students, and Janbhagidari fund. The allotment of funds from the state government comprises salary for staff and development of college infrastructure (and other expenses) under the specific head for which they are granted. This amount has been used for miscellaneous needs of college like library development, installation of Fire extinguishers and CCTV cameras, purchase of laptops, maintenance of washroom, etc. Besides, we receive some funds from local elder men and citizens for the development of the institution.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

## 6.5 Internal Quality Assurance System

### 6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

#### Response:

The institution has established IQAC Cell on 08/03/2018. The cell plays a magnificent role in the institutional quality assurance strategy and processes. It takes greater responsibility to monitor all activities going in the college. Besides, there are various committees have been formed at the beginning of the session every year and they also work for the quality enhancement of the college. These committees have been working on various facets of the college such as academic, extra-curricular, administrative, extension services, and financial aspects under the guidance of IQAC. In this way, IQAC is monitoring the quality of the institution's process. As an implementation IQAC has taken some initiatives for improving the quality of teaching-learning facilities such as ICT classroom facilities, computer lab, smart classroom, Wi-Fi, N-List, etc. On the suggestion of IQAC feedback from students have been taken and analyzed, so that institution may provide more facilities for student-centric learning. In this way, IQAC is contributing according to the Vision and Mission of the institution.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

### 6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities ( For first cycle - Incremental improvements made for the preceding five years with regard to quality For second and subsequent cycles - Incremental improvements made for the preceding five years with regard to quality and post accreditation quality initiatives )

#### Response:

The Gross Enrolment Ratio of the students has been quiet increased during last five years. In the academic year 2016-17, 781 students had enrolled and in the academic year 2020-21, there are 1237 students have been enrolled, which shows that Incremental improvement has gradually increased. The Result had quite improved gradually during the last five years from 2015-16 to 2019-20. During the last five years, BCA's new programs in UG and Political Science, Zoology, botany, and M.Com in PG Programs have been opened. Expansion of infrastructure like one more building funded by the RUSA (Rashtriya Uchta

Shiksha Abhiyan), cycle stand, Canteen, green board /white Board for all the classrooms, LCD projector, Smart classroom, fire extinguisher, partially Wi-Fi campus, 05 MBPS which covers 500metres range of area. There is an NSS of 100 units. Apart from that more students participate in the academics programs, the college also organizes cultural and sports programs every year. The IQAC organizes regular meetings with all stakeholders/committees and is working upon the improvement of Botanical and Herbal gardens which have been established during the last five years. Community engagement to the students e.g skill development, domestic violence, legal literacy, vaccination, Deaddiction/ no smoking/ HIV and other disease eradication Campaign, Traffic awareness, Cleanliness campaign, environmental awarenesses née, etc. The Internal Quality Assurance Cell has been formed which keeps eye on regular enhancement and improvement in the academic infrastructure laboratories and classrooms and through there the overall quality of this institution.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

#### 6.5.3 Quality assurance initiatives of the institution include:

- 1.Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements
- 2.Collaborative quality initiatives with other institution(s)
- 3.Participation in NIRF
- 4.any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

**Response:** C. 2 of the above

File Description	Document
Upload details of Quality assurance initiatives of the institution	<a href="#">View Document</a>
Upload any additional information	<a href="#">View Document</a>
Paste web link of Annual reports of Institution	<a href="#">View Document</a>



## Criterion 7 - Institutional Values and Best Practices

### 7.1 Institutional Values and Social Responsibilities

#### 7.1.1 Measures initiated by the Institution for the promotion of gender equity during the last five years.

**Response:**

The institution shows gender sensitivity, safety, and security. Since the college is co-education, it is always committed to providing better safety and security to all students studying in the college. The college has a zero-tolerance policy towards any transgression such as ragging, sexual harassment, and gender discrimination. For the sake of safety and security, College has an Anti-ragging Committee and Sexual Harassment committee as per the guidelines of the state govt. and UGC. The institution gives more importance to gender equity promotion and organizes programs on gender equity from time to time. Since the institution is co-education therefore both boys and girls participate equally in every activity conducted. The students and the parents also sign on the undertaking /self-declaration at the time of admission and submit to the college about non-involvement in ragging activities, Anti-ragging committee consists of senior faculty members with staff members as members of the committee. Besides, there are CCTV cameras that keep watching the activities going on inside the campus. For career counseling, the college is always dedicated to its students in every step of their career development and employment. For this purpose, regular counseling is done by senior faculty members of the college. At the time of admission counseling of students is done for the selection of subjects in UG/PG courses. The college has also a help desk committee for the student to solve their any problem. Since the college is co-education, therefore it provides a separate common room and washroom for the girls. department and corridors are also connected by CCTV cameras.

File Description	Document
Link for specific facilities provided for women in terms of: a. Safety and security b. Counselling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="#">View Document</a>
Link for annual gender sensitization action plan	<a href="#">View Document</a>

#### 7.1.2 The Institution has facilities for alternate sources of energy and energy conservation measures

- 1.Solar energy
- 2.Biogas plant
- 3.Wheeling to the Grid
- 4.Sensor-based energy conservation
- 5.Use of LED bulbs/ power efficient equipment

**Response:** D. 1 of the above

File Description	Document
Geotagged Photographs	<a href="#">View Document</a>
Any other relevant information	<a href="#">View Document</a>

### 7.1.3 Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 500 words)

- Solid waste management
- Liquid waste management
- Biomedical waste management
- E-waste management
- Waste recycling system
- Hazardous chemicals and radioactive waste management

#### Response:

##### Solid waste management:-

The college has a sprawling green campus and gives top priority to keep the campus clean and eco-friendly. There is a Sanitation and environment and horticulture committee in the college that sees the matter related to cleanliness and waste disposal. For solid waste disposal, many awareness and cleanliness drives have been carried out by NSS volunteers (under the Swachh Bharat Mission Campaign) on the Campus. The faculties and students are Regularly advised to reduce waste to a lower extent. sincere students put waste in separate bins kept at different places on the college campus. The institute has its own solid waste management system to make the campus garbage and plastic-free. The college is divided into cleaning wings and each wing is assigned a sweeper for cleaning. The departmental lab is maintained by Lab Technician. The college administration has provided a separate container for wet waste (Green colored) and dry waste (Blue colored). Also, dust bin is kept in every room to collect the dust waste is collected twice a day. All the stakeholder of the college gets sensitized/ trained regarding wet waste and dry waste. In college solid waste like paper, drawing sheets, glass apparatus, damaged furniture, plastic, etc. are disposed of by the write-off committee of the college, working as per the norms of the Chhattisgarh government. We dump green waste produced in our gardens into big garbage dumps and recycle into manure pits. When the container gets filled the vermicompost was made from wet waste and utilized for plantation drive. solid waste( Iron, glasses, plastic, paper materials, damaged furniture) is collected.

##### Liquid waste management:-

buckets which are collected by the Nagar panchayat Ramanujganj regularly. The liquid waste management is well maintained by the college. The chemicals discharged from the chemistry laboratory are disposed of in a separate tank. Liquid waste in the chemistry lab just like Acids, bases, and organic liquids are collected separately in three different carboys during practical classes. On a regular basis, these are neutralized, diluted and, disposed of in the washbasin. Solid wastes are dissolved and disposed of in the lab. Liquid waste from the biology labs is treated with bleach and depurate prior to discharge. Coolant water released from the distillation units is used in the garden and for washing and cleaning purposes. In tune with its 3R policy water from the rainwater harvesting system is used in gardens.



**E-waste management:-**

E-waste materials like damaged computers apparatus like Mother Board, Hard· disk, CPU, keyboard, monitors, printers, mouse and electric apparatus like wires, bulbs, fans, batteries, etc. all office E-wastes are stored in a separate room and disposed to the vendors for the exchange of money. so E-waste cannot be disposed of without the permission of the Government. However, the college maintains disposal waste through Write off the committee.

File Description	Document
Any other relevant information	<a href="#">View Document</a>
Link for Geotagged photographs of the facilities	<a href="#">View Document</a>

**7.1.4 Water conservation facilities available in the Institution:**

- 1.Rain water harvesting
- 2.Borewell /Open well recharge
- 3.Construction of tanks and bunds
- 4.Waste water recycling
- 5.Maintenance of water bodies and distribution system in the campus

**Response:** B. 3 of the above

File Description	Document
Geotagged photographs / videos of the facilities	<a href="#">View Document</a>
Link for any other relevant information	<a href="#">View Document</a>

**7.1.5 Green campus initiatives include:**

- 1.Restricted entry of automobiles
- 2.Use of Bicycles/ Battery powered vehicles
- 3.Pedestrian Friendly pathways
- 4.Ban on use of Plastic
- 5.landscaping with trees and plants

**Response:** Any 4 or All of the above

File Description	Document
Geotagged photos / videos of the facilities	<a href="#">View Document</a>
Any other relevant documents	<a href="#">View Document</a>
Link for any other relevant information	<a href="#">View Document</a>

**7.1.6 Quality audits on environment and energy regularly undertaken by the Institution and any awards received for such green campus initiatives:**

- 1.Green audit
- 2.Energy audit
- 3.Environment audit
- 4.Clean and green campus recognitions / awards
- 5.Beyond the campus environmental promotion activities

**Response:** B. 3 of the above

File Description	Document
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View Document</a>
Any other relevant information	<a href="#">View Document</a>
Link for any other relevant information	<a href="#">View Document</a>

**7.1.7 The Institution has disabled-friendly, barrier free environment**

- 1.Built environment with ramps/lifts for easy access to classrooms.
- 2.Disabled-friendly washrooms
- 3.Signage including tactile path, lights, display boards and signposts
- 4.Assistive technology and facilities for persons with disabilities ( Divyangjan) accessible website, screen-reading software, mechanized equipment
- 5.Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

**Response:** B. 3 of the above

**7.1.8 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 500 words).**

**Response:**

In this institution, the students and the college staff come from different communities, religions, and sects. In this regard, the college has a code of ethics for the students and the college staff as well. according to that code of ethics, the institution takes initiative to provide an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistics, communal socio-economic, and other diversities. The institution is striving to bring each and everyone together and unite them as family members, so that there will be strong and healthy relationships may develop. All the students and the college staff are to be provided equal rights and opportunities to participate in every activity that is being organized in the institution and to express their thoughts in an easy way. so that there will be a healthy and peaceful environment for everyone to develop his/her personality and continue to grow in their life.

File Description	Document
Link for supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View Document</a>
Link for any other relevant information	<a href="#">View Document</a>

**7.1.9 Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens (within 500 words).**

**Response:**

The institution tries to Sensitize the students and its employees about the constitutional obligations: values, rights, duties, and responsibilities of citizens in different ways such as: By celebrating the Constitution day, Human rights Day, Unity Day, and NSS day, etc. On Constitution Day, the students and the employees of the college are made aware of various provisions are given under the Constitution of Indian. On this day the Head of the institution and the most senior professors deliver their speech by explaining different Articles, rights, and duties, etc, and on the occasion of Human Rights day also repeated the same. Then we have two national festivals the Independence Day and the Republic Day on these days also the student and the college staff are sensitized again about the constitutional obligation and told everyone that the constitution provides all citizens the values of human dignity, equality, Social justice, Human rights and freedom, Rule of law, equity and respect and superiority of constitution in the national life. To enhance our democracy some ideas are also done. For example, the Voter awareness program, i.e., SVEEP is organized by the college. Rally, Oath, Competition, etc. are organized. Every student is motivated to take part in voting and is told about their rights to vote and understand their responsibility. The NSS unit of college celebrates NSS day every year. Besides, the students are also taught in the classroom because Human Rights and fundamental Duties are prescribed in their syllabus.

File Description	Document
Link for any other relevant information	<a href="#">View Document</a>
Link for details of activities that inculcate values necessary to render students in to responsible citizens	<a href="#">View Document</a>

**7.1.10 The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.**

- 1.The Code of Conduct is displayed on the website**
- 2. There is a committee to monitor adherence to the Code of Conduct**
- 3. Institution organizes professional ethics programmes for students, teachers, administrators and other staff**
- 4. Annual awareness programmes on Code of Conduct are organized**

**Response:** A. All of the above

File Description	Document
Details of the monitoring committee composition and minutes of the committee meeting number of programmes organized reports on the various programs etc in support of the claims	<a href="#">View Document</a>
Code of ethics policy document	<a href="#">View Document</a>

#### **7.1.11 Institution celebrates / organizes national and international commemorative days, events and festivals (within 500 words).**

**Response:**

The institution commemorates national and international days, events, and festivals. The staff and students of the college enthusiastically participate in celebrating national and international days, festivals. These celebrations reflect unity in diversity and enable students to know about the contributions of great personalities towards national/international interest. The college celebrates Independence Day and Republic Day and the national flag is hoisted on college premises followed by patriotic speeches and songs every year. The birthday of Dr. Sarvapalli Radhakrishnan is celebrated on 5th September as “Teachers Day” which enhances a cordial relationship between students and teachers of the college. On 24th September NSS day is celebrated every year. On 2nd October the birth anniversary of Mahatma Gandhi is celebrated in the college as a cleanliness fortnight in which every department is accountable to look after the cleanliness of premises and surroundings. The birth anniversary of Sardar Vallabh Bhai Patel is as “Unity Day”, in which students form a human chain all organized by the college to propagate the sense of unity throughout the city. The birth date of Swami Vivekananda is celebrated as “youth day” on 12th January every year. The nation acknowledges the youth of the nation to divert their energy towards the growth and prosperity of the country. Different faculty members of the college look after organizing international women’s day, World Aids day, Yoga day, Human Rights Day, Earth Day, and Hindi divas. Besides, seminars and workshops are also organized for the teaching staff and students to get interaction on different subjects and the college also organizes various cultural activities and youth festivals for the co[1]curricular growth of students.

File Description	Document
Link for Geotagged photographs of some of the events	<a href="#">View Document</a>
Link for any other relevant information	<a href="#">View Document</a>
Link for Annual report of the celebrations and commemorative events for the last five years	<a href="#">View Document</a>

## **7.2 Best Practices**

### 7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

**Response:**

#### I Best Practice

1. **Title of Practice:** Development of Green Campus.

2. **Objective of the Practice:** - In order to make the campus green, the main objectives of the practice are as follows:-

- Make the campus ever Green by sapling of plants by the students and the employees of the institution.
- To have more oxygen in quantity so that students and teachers and other staff may become healthy.
- To make the campus pollution-free.
- To develop oxy- reading zone in the campus so that students may sit under the tree and get fresh air
- To prevent soil erosion.
- To improve the human condition and their mental health.
- To sensitize the students and the teachers and other staff, so that they will sapling more plants.
- To increase the trees more in number so that we will contribute to making healthy environment.

3. **The Context:** - The institution strives to develop Green Campus and sapling more trees on the campus so that a large number of the people who enter the campus may get benefit from having a healthy environment. The students and teachers will get fresh air and their mental health may be developed. The positivity may be aroused among the students and the teachers. There will be a unique and best life support system for the living organism. This initiative will spread out to the local region by engaging people besides our campus. Nowadays everybody wants fresh air, clean water, a healthy environment, good weather, beautiful surrounding, etc. but who will do this and how can it be possible? The institution thinks that this practice should be adopted by everyone and does not want to know as a polluted country. Therefore college has introduced this practice to sensitize the students and teaching them health is wealth.

4. **Practice:** - In the institution at every academic session it is being practiced to plant new plants in the college campus by the college staff and students during the rainy season. We are not only planting the sampling but we are also taking care of them till they become independent. Since this college is situated in the tableland area and their terrain is rocky and uneven in nature. As a result growth of sampling is slow. In order to remove this barrier, we will have to bring fertile soil from outside, and making the terrain flat incurred a lot of costs. To some extent, we have resolved the issue by taking help from local citizens and other sources. Besides, the college has a separate Botanical Garden, where students of Botany plant and develop the greenery necessary for their practical point of view. The students of Botany also cultivate medicinal plants from the dense forests of locality and learn their medicinal properties and are motivated to cultivate them for business purposes to cultivate the medicinal plants for their use and earning.

5. **Evidence of Success:**-The institution asks every student and the teachers and other staff to take pledges and plant new plants to save the environment on the “Environmental Day” on the 5th of May. There is a Botanical garden developed behind the college building. There is a herbal garden in front of the college

building and sapling of plants have done everywhere at the boundary wall . The botanical garden, herbal garden, and plants outside these gardens are protected by a fence.

**6. Problem Encountered and Resources required:** - At the beginning of the practice there were a lot of problems to develop Green Campus such as There was no boundary wall a few years ago, therefore, animals used to graze here. The second problem was that here there is a tableland area so that the plants grow slow way. So, we had to bring fertile soil from outside. In order to fix this problem, we have budget constraints but the college will put their efforts consistently in this direction by consulting the forest department. For plants, Sapling College has been approaching the horticulture and forest department from time to time.

## II Best Practice

**1. The title of the Practice:-**Full Bright Class.

**2. Objectives of the Practice:-** Full Bright Class is taken as an extra class for the students who are academically weak and strong as well. The main objectives of the practice are to develop more general knowledge and increase the IQ level in the students. The other main objective is to provide value-based quality of education and provide job-oriented latest knowledge, so that those students may go ahead and become successful people in their life. The institution wants that the students who are studying here become successful people and contribute to building our nation through their works. With this class, the institution thinks that the future of the students will bright and fruitful.

**3. The Context:-**The context of this practice is that through the Full Bright Class, the students especially those who are economically backward family belong, and the students who are not able to join coaching classes take advantage of this class. The institution also observed that the student of this tribal area, they are very weak in the study and only they have knowledge of the prescribed syllabus. They have no out knowledge, therefore; it was quite necessary to do something of the student and on the recommendation of IQAC Cell Full Bright Class started.

**4. The Practice:** - The institution started Full Bright Class on the recommendation of IQAC Cell. Every year the institution takes an examination of general knowledge and then makes an assessment, after that analyzes and divides into two groups of 25-25. These two groups are advanced learners and weak students both the category of students are taught as coaching after all classes are over. In this class different faculty members contribute to providing them extra knowledge other than books. In this class, students are also taught to develop English language skills and the subject expert encourages them to learn English. He tells them about the importance of English. Besides, the faculty members also encourage the students to prepare for competitive exams and tell them how to prepare for competitive examinations.

**5. Evidence of success:** - The students who have been studying here are academically weak and belong to economically backward families, they were not able to get more knowledge and stop their study before The Full Bright Class. The outcome of the Full Bright Class is appreciable and as a result, some of the students are working in different places as a contractual base and a few of them have got regular jobs in different fields.

**6. Problems Encountered and Resources required:** - It was a great challenge for the institution to take extra classes for the weak and advanced students. The students did not want to stay here after the classes get over because they come from far away. Each faculty member encouraged the students and made them

understand so that they could attend the extra classes

File Description	Document
Link for Best practices in the Institutional web site	<a href="#">View Document</a>
Link for any other relevant information	<a href="#">View Document</a>

### 7.3 Institutional Distinctiveness

#### 7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

##### Response:

According to the mission of the institution, our priority is to enhance the Quality of higher education by providing the students a value-based quality education in different branches such as arts, science, commerce, and computer science the college intends to serve the regional youth by providing them easy access to higher education and enabling them for the emerging job market. The institution strives to develop integrated personalities of students with special attention. The institution intends to provide ample opportunity to gain the latest knowledge and wisdom to the students. The faculty members are committed to providing the best knowledge for the students so that they will get a meaningful full education and develop their personality in a holistic way and they could contribute to socio-economic progress, a the majority of students of this college belong to economically backward families. The college administration lies in the hand of the Principal but with the help of various committees/cell administrations taking the decision welfare of students and society. The institution is striving to provide learning recourses in different ways such as a Smart classroom, computer lab, LCD projector, Wi-Fi connection in the campus, different books, journals, magazines, and Newspapers so that the students studying here may get quality based education. The faculty members also so much dedicated for the students to show them the right path and play the role of developing the personality of the students. The institution is the lead College of Balrampur district and in this institution 60% ST/SC/OBC students are studying and most of them are benifited by scholarship provided by State Government of Chhattisgarh.

File Description	Document
Link for appropriate web in the Institutional website	<a href="#">View Document</a>
Link for any other relevant information	<a href="#">View Document</a>



## 5. CONCLUSION

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### Additional Information :

Government Larang Sai P.G. College is one of the oldest colleges in the Balrampur district situated in the Chhattisgarh and Jharkhand Border. The college is the lead college of the Balrampur district. The students come to study here from far away because the institution offers four programs in UG and Seven Programs in PG. Since the college is situated in the tribal belt of Chhattisgarh, the students from the economically weak background, they have better opportunity to continue their study in a higher education institution. Being a lead college we have demanded from the state government for more new programs and job-oriented courses so that the students from the backward areas also can have better education.

### Concluding Remarks :

The Institution strives to work on its vision and mission. Moreover, the institution is trying to give its maximum efforts on teaching-learning particularly student-centric methodology and co-curricular and extracurricular activities. The College intends with a broader perspective towards “Grooming the Youth for All Round Development” which clearly represents the three objectives viz. Academic excellence, Personality development and social orientation. The scope of the course contents of each programme has the assurance of students’ academic excellence in their respective disciplines. Whereas seminars and project works develop their understanding and extend their outlook and each programme provides students with the opportunity of interaction with the society, industry and institutions through field works. An effective communication channel is formed in the Institution with the stakeholders to obtain the feedback of different academic programmes and later on different faculty members who are also chairmen and members of the Board of Studies and Academic Council of the University, peruse at the time of framing and revision of the university curriculum that the feedback obtained could effectively be ensured time to time. The College invites feedback on the curriculum from students and stakeholders. Besides IQAC Cell tries to work for the Excellency of the institution.