

छत्तीसगढ़ शासन
उच्च शिक्षा विभाग
मंत्रालयः
महानदी भवन, नया रायपुर

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क्रमांक एफ 18-4/2017/38-2
प्रति,

नया रायपुर, दिनांक 22/08/2017

माननीय कुलपति
समस्त राजकीय एवं निजी विश्वविद्यालय,

छ0ग0।

विषय:- छत्तीसगढ़ के विश्वविद्यालय एवं महाविद्यालयों में छात्रसंघ गठन के संबंध में।

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लिंगदोह कमेटी की अनुशंसा के अनुरूप छात्रसंघ चुनाव प्रक्रिया का पुनः अवलोकन करते हुए विश्वविद्यालयों के कुलपतियों ने नामिनेशन प्रक्रिया द्वारा छात्रसंघ गठन का निर्णय लिया है। तदनुसार समस्त विश्वविद्यालय एवं महाविद्यालय कार्रवाई करें।

कृपया इस संबंध में समस्त विश्वविद्यालय शासकीय एवं अशासकीय महाविद्यालय छात्रसंघ गठन की प्रक्रिया दिनांक 05.09.2017 तक पूर्ण कर लें।

(माननीय मंत्रीजी से अनुमोदन प्राप्त)

संलग्न:-संशोधित अध्यादेश क्रमांक-01

(भुवनेश यादव)
संयुक्त सचिव

छ0ग0 शासन, उच्च शिक्षा विभाग
नया रायपुर, दिनांक 22/08/2017

पृष्ठांकन पत्र क्रमांक एफ 18-4/2017/38-2
प्रतिलिपि :-

1. विशेष सहायक, माननीय मंत्रीजी, छ.ग. शासन, उच्च शिक्षा विभाग, मंत्रालय, नया रायपुर।
2. स्टाफ आफीसर, अपर मुख्य सचिव, छ.ग. शासन, उच्च शिक्षा विभाग, मंत्रालय, नया रायपुर।
3. आयुक्त, उच्च शिक्षा संचालनालय, रायपुर, छ.ग.।
4. विशेष कर्तव्यस्थ अधिकारी, उच्च शिक्षा विभाग, मंत्रालय, नया रायपुर, छ.ग.।
5. की ओर सूचनार्थ एवं आवश्यक कार्यवाही हेतु अग्रेषित।
आदेश फोल्डर

संयुक्त सचिव
छ.ग. शासन, उच्च शिक्षा विभाग

Amendment to Amended Ordinance-1

In the Amended Ordinance-1 for The Constitution of Student's Union
[Refer section-37 (XXI) in The Colleges /U.T./S/O/S. of all Universities of
Chhattisgarh issued by the Chancellor the following amendments are being
made in section 7(ii) (a), (b) and (c):-

(c) In case of both, under graduate and post graduate classes in the
college:

- | | |
|--------------------------|---|
| (i) President | Final year student of a post
graduate class |
| (ii) Vice President | Part-3 student of any graduate class |
| (iii) Secretary | Previous year student of a post
graduate class |
| (iv) Joint Secretary | Part-2 student of any graduate class |
| (v) Class representative | From each section of a graduate class
and Postgraduate class |

be substituted by

- | | |
|--------------------------|---|
| (i) President | Final year student of a post
graduate class |
| (ii) Vice President | Previous year student of a post
graduate class |
| (iii) Secretary | Part-3 student of any graduate class |
| (iv) Joint Secretary | Part-2 student of any graduate class |
| (v) Class representative | From each section of a graduate class
and Postgraduate class |

(B) In case of under graduate classes only in the college:

- | | |
|--------------------------|---------------------------------------|
| (i) President | Part-3 student of any graduate class |
| (ii) Vice President | Part-2 student of any graduate class |
| (iii) Secretary | Part-3 student of any graduate class |
| (iv) Joint Secretary | Part-2 student of any graduate class |
| (v) Class representative | From each section of a graduate class |

be substituted by

- | | |
|--------------------------|---------------------------------------|
| (i) President | Part-3 student of any graduate class |
| (ii) Vice President | Part-3 student of any graduate class |
| (iii) Secretary | Part-2 student of any graduate class |
| (iv) Joint Secretary | Part-1 student of any graduate class |
| (v) Class representative | From each section of a graduate class |

(C) In case the college has only P.G. Classes:

- | | |
|---------------------------|--|
| (i) President | Final year student of a post graduate class |
| (ii) Vice President | Previous year student of a post graduate class |
| (iii) Secretary | Final year student of a post graduate class |
| (iv) Joint Secretary | Previous year student of a post graduate class |
| (v) Class Representative: | From each section of a post graduate class. |

be substituted by

(i) President

Final year student of a post graduate class

(ii) Vice President

Final year student of a post graduate class

(iii) Secretary

Previous year student of a post graduate class

(iv) Joint Secretary

Previous year student of a post graduate class

(v) Class Representative

From each section of a post graduate class.

Intimation

Y.S. Bele
(Y.S. Bele)
Dy. Secretary
Higher Education

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Amended Ordinance -. 1

for

**The Constitution of
Students' Union**

[Refer section -37(XXI)]

in

**The Colleges/U.T.D./S.O.S. of
All Universities of Chhattisgarh**

AMENDED
ORDINANCE No. 1
Students' Union in Colleges/U.T.D./S.O.S.

- | | |
|--------------------------------------|---|
| 1. Students' Union | There shall be a Students' Union in all Colleges/U.T.D./S.O.S. in the Universities. |
| 2. Composition of Students' Union | The Student's Union will consist of (a) Students' Council; and (b) Activity Societies. Students Council and Activity Societies shall be nominated bodies. |
| 3. Objectives of the Students' Union | <p>The aims and objectives of the Students' Union shall be :</p> <ul style="list-style-type: none">(i) to promote the leadership qualities in the meritorious students and to educate them about their duties and rights in democracy.(ii) to provide them with responsibilities to emerge with value oriented leadership qualities.(iii) to promote respect for human rights and dignity of the individuals and to eliminate ragging.(iv) to promote intellectual, social and cultural activities in the campuses to induce discipline in the academic institutions.(v) to enhance participation in literary, cultural, artistic, innovative and sports activities to bring out their leadership and creative talents.(vi) to promote scientific study and discussion on subjects of national and international importance.(v) to extend social service through mutual cooperation. This will be a step toward shaping a generation dedicated towards social economic, political issues of the society as envisaged in the Indian Constitution.(vi) to nurture an atmosphere of learning and teaching for the development of the college.(vii) to infuse the ideals of Red cross societies among the students. <p>Provided that the union:</p> <ul style="list-style-type: none">a. will not consider or canvass any matter relating to faculty/ employees/ individual students;b. will not undertake any activity that disturbs the academic calendar approved by the Coordination Committee or is contradictory to the provisions of Vishwavidyalaya Adhiniyam 1973.c. will not take up any matter which falls within the jurisdiction of a statutory body other than the University;d. will not take up any activity that is against the code of conduct prescribed for the students of the college. |
| 4 Patron | The Principal of the college shall be the Patron of the students' union. |
| 5. Eligibility | <p>The eligibility for the nominations in the Students' Council and Activity Societies are as under:</p> <ul style="list-style-type: none">(i) <u>Any regular student on the rolls of college on or before 30th July or the date approved by His Excellency shall not be eligible for nomination if</u><ul style="list-style-type: none">(a) Has ever has been found guilty of ragging. |

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- (h) ✓ Has passed 10+2 examination earlier than five years (six years for LL.B. students & eight years for LL.M. students) before the commencement of the academic session in which the nomination is made or has taken more than the prescribed minimum period, for what ever reason, for the course of which he is a student.
- (c) Has failed to pay the tuition and other fees due.
- (d) Has been convicted by a court of law for any offence or against whom charges have been framed and the criminal proceedings are in progress.
- (e) Has been punished for use of unfair means at any examination or against whom proceedings are pending.
- (f) Is in employment while studying in the college.
- (g) Has passed the last University examination in more than the minimum period required. ✓
- (h) Has not submitted and got audited the accounts of any advance outstanding against him.
- (i) Has been punished or a disciplinary action is pending against him in the institution.
- (j) Joins any equivalent course after having failed in one or having left one incomplete.
- (k) Has been provisionally admitted.
- (l) Has passed any yearly examination for any degree through supplementary examination. Carried forward any subject/ or has backlogged any subject of any semester as the case may be. ✓
- (m) Has been expelled from the hostel.
- (ii) No person shall hold the same office more than once during his/her academic career in the College.
- (iii) An eligible student can at his/her option, also be a member of any one of the activity societies of the students;

6. Student's Council

- (i) The student's council shall consist of:
 - (a) One class representative of each section of every under graduate class (e.g. part 1,2,3) and one representative each of every previous and final year class at the post graduate level in each subject, to be nominated by the principal on the merit basis, Provided that:
 - ✓ Thirty percent class representatives post shall be reserved for women.
- Explanation:
- (i) For post graduate class, each course shall be treated as a ? class.
 - (ii) The reservation for women in the class representative category shall be decided by draw of lot.
 - (b) At least one representative belonging to any of the following categories if not nominated under clause (a) above as a member of the council, then Patron shall nominate one student from each of following categories.
 - (1) Scheduled Tribe (2) Scheduled caste (3) OBC
 - (4) Women (5) Physically Handicapped.

(ii) The following shall be the office bearers of the Student Council:

- 1 President.
- 2 Vice - President.
- 3 Secretary.
- 4 Joint Secretary.

The office bearers shall be nominated by the principal Provided that :
One post of office bearer shall be reserved for a woman candidate in the college where women students are also enrolled.

(iii) In the first year the post for women reservation will be determined by lottery after which it shall rotate in the above order.

(iv) The term of the students' council shall commence on the date of their constitution and end on the 30 the April of the academic year.

(v) The patron shall appoint a senior teacher of the college as professor-in-charge of the students council and the societies. The professor in charge shall also be the treasurer of this council/societies.

7. Nominations in the Students' Council

(i) The nomination to the office/class representatives shall be made on the basis of merit. The student securing highest marks in the preceding examination shall be nominated. ✓

Provided that :

(a) the office bearers of the council shall be only those students who have passed the qualifying examination in one attempt only and;

(b) if the nominated class representative/office bearer does not accept the nomination due to some reasons, the next eligible student can be nominated by the principal as class representative/office bearer. ✓

(c) One student can hold only one office.

(ii) The nominations of office bearers and class representatives shall as be given below.

(a) In case of both, under graduate and post graduate classes in the college:

- | | |
|----------------------|---|
| (i) President | Final year student of a postgraduate class |
| (ii) Vice President | Part-3 student of any graduate class |
| (iii) Secretary | Previous year student of a postgraduate class |
| (iv) Joint Secretary | Part-2 student of any graduate class |

(v) class representative From **each** section of a graduate class and Post graduate class.

(b) In case of under graduate classes only in the college:

- | | |
|--------------------------|--|
| (i) President | Part-3 student of any graduate class |
| (ii) Vice President | Part-2 student of any graduate class |
| (iii) Secretary | Part-3 student of any graduate class |
| (iv) Joint Secretary | Part-1 student of any graduate class |
| (v) class representative | From each section of a graduate class. |



 4 - 5 -

(c) In case the college has only P. G. Classes.

- (i) President Final year student of a postgraduate class.
- (ii) Vice President Previous year student of a postgraduate class.
- (iii) Secretary Final year student of a postgraduate class.
- (iv) Joint Secretary Previous year student of a postgraduate class.
- (v) class representative-From each section of a postgraduate class.

3. No person shall hold the same office more than once during his/her academic career in the College.

8. Activity Societies

- (i) There shall be in every college co-curricular and academic activity societies in the following way:
 (1) Cultural Society (2) Social Work Society {This includes Red cross Society NCC/NSS (wherever it exists) (3) Science club (4) Sports Society (5) Society on Gender issues etc.
- (ii) The Activity society shall comprise of President, Vice-President, Secretary, Joint secretary and minimum five nominated members of each society.
- (iii) The working committee of each Activity Society shall be responsible for conduction of activities assigned to it. The working committee shall have the right to attend the meeting of the Student Council. It shall also offer its advice to the Student Council on evolving policies and programmes for the Student's Council.
 The other powers and functions and scope of activities of each Society shall be determined by the Patron.
- (iv) The number of nominated members in the Working Committee of each Activity Society shall be governed by the student strength for that college, as follows.
 - (a) Colleges with student strength of less than 500 shall have minimum five members in each Society.
 - (b) Colleges with student strength of less than 1000 shall have minimum ten members in each Society.
 - (c) Colleges with student strength of more than 1000 shall have minimum fifteen members in each Society.
 - (d) Colleges with student strength of 2000 and above shall have minimum twenty members in each Society.
 These members shall be nominated by a committee comprising of President and Secretary of Nomination Committee, Professor-in charge of respective activity and President of students' Council.

9. Nominations Committee

- (i) There shall be a Nomination committee for nominating office bearers of the Activity Societies. The Nomination Committee shall comprise of five members, President of Jan Bhagidari Samiti of the College shall be the President of Nomination Committee. The District Collector shall be the President of nomination committee in case of Jan Bhagidari samiti has not been constituted) and patron of Student Union shall be the Secretary of the Nomination Committee. President of Jan Bhagidari Samiti shall nominate one member to the Nomination Committee. The other two members shall be subject experts from the teaching staff, who will be nominated by the patron.

- (ii) in the private colleges the chairman of the management committee shall replace the role of president of Jan Bhagidari Samiti.

10. Nominations
in the activities
society

The Nominations in the activities societies shall be on the basis of representation of the students at national /State/University/District/College/Class/Club/ on other level provided that the nomination for activities societies shall follow the guide lines given in clause 8.

11. Powers of Patron

The Patron shall have the following powers:

- (i) As and when the situation so warrants, to reside and address any meeting of the students' council or of the office bearers of the students' council and to address the members thereof;
- (ii) To decide all disputes of student council referred to him and his decision in the matter shall be final;
- (iii) To administer the oath of office as members and office bearers of students' council;
- (iv) To annul any resolution or proceeding of the students' council if he deems such a resolution or the proceeding to be beyond the legitimate function of the council or detrimental to the interest of the college.
- (v) To dissolve students' council in the event of violation of the provisions of the ordinance by the student' council or respectively and to take appropriate action.
- (vi) To remove any office bearer of the students' council from his/her office if the said office bearer.
Has directly or indirectly indulged in ragging;
Or
Is involved in financial embezzlements;
Or
Has extracted or tried to extract money illegally from some person/institution. Or business establishment;
Or
Has intimidated any officer or the employee of the college/ University to do an illegal act;
Or
Indulged in violent activity or leads violent demonstration or is involved in some case of moral turpitude.
- (vii) To authorize the arrangement and allocation of funds for the Student's Council
- (viii) To decide the membership fees for the membership of any of the Societies.
- (ix) To call a monthly meeting of student union which shall be attended by the teaching staff;

12. Powers of
Professor-in
charge

The Professor-in charge of the Student Council shall have the following powers with respect to the Council/Societies.

- (i) to be present at the meetings to the Student's Council or the Society on emergent circumstances.
- (ii) to exercise general supervision over the affairs of the Council or if necessary to advise the Student's Council in regard to their activities.

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- (iii) To be in - charge of the funds of the Council and to ensure that no part there of is advanced or spent without the prior permission of the proper authority or for purposes other than those for which they are allocated.
- (iv) To bring to the notice of the Patron any resolution or proceeding, or act of any of the bodies or office bearers of the Council which is in violation of the provisions of the Ordinance or is likely to be prejudicial to the interest of the college.

13. Duties of President of Council

- (i) The President of the council as the case may be, shall in the absence of the Patron/Professor-in-charge preside at the meetings of the student's council or society.
- (ii) The President of the council may generally preside over the meetings of the council and shall perform the following duties:
 - (a) Subject to the control of the student's council to be in charge of the general management of the affairs of the council/ Society.
 - (b) To ensure discipline at the meetings of the students' Council or at any meeting or gathering organized by the Council/Societies.
 - (c) To ensure that the provisions of this ordinance are faithfully observed.
 - (d) To ensure that any activity organized by the council does not become unruly violent, or unlawful nor does it lead to the destruction of the private or public property.
 - (e) To discharge any other legitimate functions entrusted to him/her or any legitimate duty imposed on him/her by the student council or the society subject to the approval of the Professor-in-charge.

14. Duties of Vice President of Council

The Vice President of the Council shall carry out the legitimate work assigned to him/her by the President of the Council respectively and perform the legitimate functions of the President in his/her absence.

15. Duties of Secretary of Council

- The Secretary of the Council shall carry out the following function:
- (i) To convene meetings of the Student Council subject to the instructions of the President and approval of the Professor-in-charge.
 - (ii) To prepare and maintain the minutes of the meetings of the Student Council.
 - (iii) To conduct the correspondence of the Council or the Society and keep all records thereof.
 - (iv) To ensure that the legitimate decision of the student council are carried out.
 - (v) To perform all other legitimate function entrusted to him/her by the President with the approval of the Professor-in-charge.

16. Duties of Joint Secretary of Council

- (i) The Joint Secretary of the Council shall assist the Secretary in the discharge of his/her duties and shall have such powers as may be assigned to him/ her by the President with the approval of the Professor-in-charge.

- (ii) The joint Secretary shall in the absence of the Secretary discharge the legitimate duties of the Secretary.

17. Powers of Students Council

The Students' Council as the case may be shall have the following powers.

- (i) To lay down the broad pattern of the activities of the Students' Council.
- (ii) To approve the budget estimates of the Council.
- (iii) One-third of the total membership of the Students' Council shall constitute the quorum.

18. Meeting of office bearers

- (i) The office bearers of Students Council shall meet at least once in every two months. There shall not be any quorum for the meeting of the office bearers.
- (ii) The office bearers shall be given at least three clear days notice for an ordinary meeting and clear twenty four hours notice for an emergent meeting. Agenda of the ordinary as well as the emergent meeting shall be sent along with notice. No ex-agenda item shall be admissible in an emergent meeting. The minutes of the meeting of the office bearers of the Student's Council/Societies shall be put up for confirmation at the next following meeting.

19. Functions of Students Council

The office bearers of the Student's Council as the case may be shall

- (i) Prepare the budget of the Council under the guidance of the Professor-in-charge and submit it to the General Meeting of the Students' Council for approval.
- (ii) Draw up the programme of work to be undertaken by the Council during the academic session and make necessary arrangement for the implementation of the Programme. Provided that no outsider shall be invited to address Council or any of its bodies without the prior approval of the Patron/Professor-in-charge.

20. Grievance Redressal Society

- (i) The Patron of the Students' Council may constitute a Students Grievance Redressal Society and Students' Welfare Society.
- (ii) The number of members of these societies shall be determined by the Patron keeping in view the size of the college, number of the students and other relevant factors.
- (iii) In each Society he/she can nominate members with the approval of the Patron from amongst the members of the Student Council.
- (iv) The Grievance Redressal Society shall attempt to redress the cases referred. In case of non redressal of any case the same shall be referred to the patron for arbitration.

21. Funds of the Council

- (i) The funds can be generated from the membership fees of any society, by organising camps, fete, exhibition, concerts with the prior permission of patron.
- (ii) Funds placed at the disposal of the council by the Patron of the college together with any donations raised by the members of the council with the permission of the Patron shall constitute the funds of the Council.

- (iii) The Professor in charge shall draw out of the fund money sanctioned by the Council and shall have direct control over it.
- (iv) Whenever any amount is advanced to the President or any member of the Council authorized to receive the amount the account shall be rendered to the Secretary who shall countersign the vouchers, maintain the accounts of the Council and submit the account with the complete set of vouchers to the Professor-in charge within a week.
- (v) The Professor-in-charge of the Council/Societies, as the case may be and the office bearers of the Council/Societies shall be responsible for appropriate utilization of the allotted amount.
- (vi) Transparency shall be maintained in the accounts of the Student Council/Societies. Any student shall have the right to see and check the accounts of the Council/Societies to which he or she is a member.
22. Date of Nominations
- (i) Nominations to the post of class representative and office bearers shall be made by the principal on a date approved by Kuladhipati and communicated by Kulpati.
- (ii) Nominations process shall be conducted by the Professor-in charge according to the program announced by the kulpati.
- (iii) Nominations to the Activity Society shall be made with in fifteen days of nominations to the students council. ✓
23. Disqualifications
- When a person nominated to any office or body of the Council/ Societies incurs any of the disqualifications listed under clause 5(i) (a) to 5 (i) (m) above, he/she shall be debarred from continuing in such office or body by the order passed by the Patron, and the position held by him/her shall become and remain vacant.
24. Dispute Resolution Committee.
- The patron shall constitute a committee consisting of him self and two faculty member to resolve any dispute arising out of constitution of Students Union. The decision of the committee shall be final.
25. Ceasing to be in office
- If a student nominated to an office does not take oath in the prescribed time, he/she ceases to be in office and the office shall be deemed to be vacant.
26. Resgination of members of Students Council
- An office bearer of the Council/Societies or a member of the Student Council or the Society may resign by a letter addressed and submitted in person to the Professor-in-Charge and the resignation shall take effect as soon as the resignation letter is received by the Professor -in-Charge.
27. Meeting with Minister/Secretary Higher Education
- The Secretary, Higher Education may call a meeting of Student Union every year. The meeting will be addressed by the Hon'ble Minister, Higher Education, Kulpati or his nominee may also be present in the meeting.

28. District
Administration

The College Principal may call upon the district administration and police to assist in the constitution of Students Union.

29. Powers of
Kulpati

In the Ordinance or under this ordinance, when ever date and time are specified, they could be changed by the Kulpati with the approval of the Kuladhipati.

30. Supersession of
the existing
Ordinance No. 1

This Ordinance shall be in the super session of the previous Ordinance No. 1 and it Schedule.

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19

पंडित रविशंकर शुक्ल विश्वविद्यालय, रायपुर (छ.ग.)

छात्र संघ 200 -

शपथ

मैं _____ (नाम) ईश्वर को साक्षी मानकर शपथ
लेता/लेती हूँ कि मैं _____ (कॉलेज का नाम) छात्रसंघ एवं
विश्वविद्यालय के हितों के अनुरूप कार्य करता/करती रहूँगा/रहूँगी एवं मैं ऐसा कोई भी कार्य नहीं
करूँगा/करूँगी जिससे _____ (महाविद्यालय का नाम)
छात्रसंघ तथा विश्वविद्यालय की गरिमा को ठेस पहुँचे।

अपने पद पर प्रतिष्ठित होते समय मैं यह भी शपथ लेता/लेती हूँ कि छात्रसंघ के नियमों,
उपनियमों तथा सम्प्रेषक के निर्देशों का पूरी ईमानदारी एवं निष्ठा के साथ पालन करूँगा/करूँगी।

हस्ताक्षर

दिनांक _____

पद _____

स्थान _____

आज दिनांक _____ को श्री _____ ने
_____ (महाविद्यालय का नाम) छात्रसंघ के

_____ पद पर प्रतिष्ठित होते समय मेरे समक्ष
शपथ ग्रहण की।

हस्ताक्षर

दिनांक _____

(सम्प्रेषक) _____

स्थान _____

छात्रसंघ